

**AGENDA**

Regular Council meeting to be held  
Tuesday November 5, 2019 at 7:00 p.m.  
Council Chambers @250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
  - 6.1 Regular Council meeting of October 15, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Trout Creek Community Centre Board minutes of September 11, 2019
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 Powassan and District Union Public Library Board minutes of September 23, 2019
9. **STAFF REPORTS**
  - 9.1 Memo- Cemetery Bylaw- K.Bester, Deputy Clerk
  - 9.2 Memo- Integrity Commissioner
10. **BY-LAWS**
  - 10.1 By-Law 2019-26 Reduced Load Periods
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
  - 12.1 Donation Request- Powassan Girl Guides
  - 12.2 MTO update on Interchanges/Service Roads- verbal- Deputy Mayor R. Hall.
  - 12.3 Donation Request- Trout Creek Booster Club
13. **CORRESPONDENCE**
  - 13.1 District of Parry Sound Violence Against Women Coordinating Committee- National Day of Remembrance
  - 13.2 RealTerm Energy- Measurement and Verification Report for LED Streetlights
  - 13.3 OMPF 2020-Ontario Municipal Partnership Fund allocation notice
  - 13.4 Amberley Gavel Meetings Workshop- North Bay Dec. 10, 2019
  - 13.5 LCBO Convenience Outlets Program
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
  - 16.1. November 2019 Schedule of Events
17. **PUBLIC QUESTIONS**

**18. CLOSED SESSION**

18.1 Adoption of Closed Session minutes of October 15, 2019

18.2 Potential Litigation-Section 239(2)(e) of the Municipal Act and under 6(1)(e) of the Procedural Bylaw- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

18.3 Proposed Acquisition or Disposition of Land for municipal or local board purposes- Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw.

**19. MOTION TO ADJOURN**

**Regular Council Meeting  
 Tuesday, October 15, 2019, at 7:00 pm  
 Trout Creek Friendship Centre**

**Present:** Peter McIsaac, Mayor  
 Randy Hall, Deputy Mayor  
 Markus Wand, Councillor  
 Dave Britton, Councillor  
 Debbie Piekarski, Councillor

**Absent:**

**Staff:** Maureen Lang, CAO/Clerk-Treasurer

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:**

D. Britton	Item 8.1/8.2	Wife employer North Bay District Health Unit
M. Wand	Item 15	I am listed in the accounts payable for the Wildlife Damage Compensation Program

- |                 |   |                           |                |
|-----------------|---|---------------------------|----------------|
| <b>2019-334</b> | Moved by: M. Wand   | Seconded by: D. Piekarski |                |
|                 | That the agenda of the Council meeting of October 15, 2019, be approved with the following addition:                                  |                           |                |
|                 | Item 12.4 Pine Trail System   |                           | <b>Carried</b> |
| <b>2019-335</b> | Moved by: D. Britton  | Seconded by: R. Hall      |                |
|                 | That the minutes of the Regular Council meeting of October 1, 2019, be adopted.   |                           | <b>Carried</b> |
| <b>2019-336</b> | Moved by: R. Hall   | Seconded by: D. Britton   |                |
|                 | That the minutes from the Recreation Committee meeting dated September 4, 2019, be received.  |                           | <b>Carried</b> |
| <b>2019-337</b> | Moved by: R. Hall   | Seconded by: M. Wand      |                |
|                 | That the minutes from the North Bay Parry Sound District Health Unit, dated June 26, 2019, be received.                               |                           | <b>Carried</b> |
| <b>2019-338</b> | Moved by: M. Wand   | Seconded by: R. Hall      |                |
|                 | That the minutes from the North Bay Parry Sound District Health Unit Finance and Property Committee dated June 26, 2019, be received. |                           | <b>Carried</b> |
| <b>2019-339</b> | Moved by: D. Britton  | Seconded by: R. Hall      |                |
|                 | That the minutes from the Golden Sunshine Municipal Non-Profit Housing Corporation committee meeting dated 2019-07, be received.      |                           | <b>Carried</b> |
| <b>2019-340</b> | Moved by: D. Britton  | Seconded by: R. Hall      |                |
|                 | That the minutes dated June 24, 2019, from the Powassan and District Union Public Library Board, be received.                         |                           | <b>Carried</b> |

DATE OF COUNCIL MTC	Nov. 5/19
AGENDA ITEM #	6-1

- 2019-341** Moved by: R. Hall Seconded by: D. Britton  
That the draft minutes dated September 23, 2019, from the Powassan and District Union Public Library Board, be received. **Carried**
- 2019-342** Moved by: R. Hall Seconded by: D. Britton  
That By-law 2019-25, being a By-law to authorize an agreement between the Municipality of Powassan and the Ontario Provincial Police for police services.  
**READ a FIRST and SECOND time and considered READ a THIRD and FINAL time and adopted as such in open Council this the 15<sup>th</sup> day of October, 2019.** **Carried**
- 2019-343** Moved by: D. Britton Seconded by: R. Hall  
That By-law 2019-26, being a By-law to provide for reduced load periods within the boundaries of the Municipality of Powassan.  
**READ a FIRST and SECOND time the 15<sup>th</sup> day of October 2019.**  
**READ a THIRD and FINAL time, and considered passed as such in open Council this the 5<sup>th</sup> day of November, 2019.** **Carried**
- 2019-344** Moved by: R. Hall Seconded by: D. Britton  
That the correspondence dated July 4, 2019 from the Trout Creek Friendship Club regarding their furnace/heating system, be received, and further, that our DBO review the furnace and determine the proper heating system that meets the needs of the Friendship Centre, for both heat and noise. **Carried**
- 2019-345** Moved by: D. Britton Seconded by: R. Hall  
That the correspondence dated October 1, 2019 from the Association of Municipalities of Ontario (AMO) regarding liability and insurance cost reforms, be received. **Carried**
- 2019-346** Moved by: R. Hall Seconded by: D. Britton  
That the correspondence dated October 4, 2019 from Almaguin Community Economic Development regarding their upcoming cyclocross cycling event, be received. **Carried**
- 2019-347** Moved by: D. Britton Seconded by: R. Hall  
That the correspondence from the District of Parry Sound Social Services Administration Board regarding an invitation to attend their Homeless Objectives Maximizing Efforts (H.O.M.E.) meeting being held November 19, 2019, be received. **Carried**
- 2019-348** Moved by: D. Britton Seconded by: R. Hall  
That Resolution No. 2019-280 from the Council of East Ferris regarding child-care services at conferences and forums, be received. **Carried**
- 2019-349** Moved by: D. Britton Seconded by: R. Hall  
That the accounts payable listing reports dated October 2, 3, 7 & 10, 2019, in the total amount of \$255,736.54 be approved for payment. **Carried**
- 2019-350** Moved by: D. Britton Seconded by: R. Hall  
That Council now adjourns to closed session at 7:50pm to discuss:  
18.1 Closed Session minutes of August 6, 2019.

18.2 Potential Litigation-Section 239(2)(e) of the Municipal Act and under 6(1)(e) of the Procedural Bylaw-litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Carried**

**2019-351**

Moved by: M. Wand                      Seconded by: D. Piekarski  
That Council now reconvenes to regular session at 8:05pm.

**Carried**

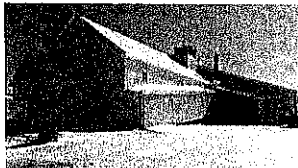
**2019-352**

Moved by: D. Piekarski                      Seconded by: M. Wand  
That Council now adjourns at 8:05pm..

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer



**TROUT CREEK COMMUNITY CENTRE BOARD MEETING  
WEDNESDAY, OCTOBER 19, 2019  
@ 7:00PM  
TROUT CREEK COMMUNITY CENTRE**

**1. Call to Order**

Motion 2019-63

Moved By: Ted Hummel

Seconded By: Karen Chadbourn

That the meeting be called to order.

**PRESENT**

Trina Hummel-Co Chair

Ted Hummel

Karen Chadbourn

Jeff Eckensviller

Elva Taggart

Randy Hall-Councillor

Tyson Hummel

**STAFF**

Dale Jardine-Arena Manager

Terri-Anne Fricker-Bar/Food Event Coordinator

Norma Conrad-Recording Secretary

**Absent with regrets**

Brian Eckensviller

Peter McIsaac-Mayor

Jeff Conrad

**Guest(s)**

None

**2. Disclosure of pecuniary interest and general thereof:**

None

**3. Approval of Agenda**

Motion 2019-64

Moved By: Ted Hummel

Seconded By: Elva Taggart

That the agenda is approved

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#### **4. Presentation(s)**

None

#### **5. Approval of Minutes**

Motion 2019-65

Moved By: Karen Chadbourn

Seconded By: Elva Taggart

That the minutes of the previous meeting of September 11, 2019 be adopted.

#### **6. Manager's Report**

Arena Manager Dale Jardine reported that the rooftop air conditioner south end is acting up and not working properly. Councillor Randy Hall advised Dale to book a service call, and bring back a report at the next meeting in November. Dale also mentioned that he noticed the outside stage had rotten boards and needs attention in the spring.

The Trout Creek ball shed door behind the back stop was kicked in and needs attention, the Recording Secretary was asked to notify Mike Heasman in the Recreation Department to check things out. She is to also ask Mike about the old shed in the back area to possibly get it torn down before it falls down. This will probably need to be addressed by the Recreation Committee.

#### **7. Bar/Food/Events Coordinator**

Chairperson Jeff Eckensviller welcomed our new Bar/Food/Events Coordinator Terri-Anne Fricker to the team. She gave a brief discussion about herself, she also discussed what her plans were going to be in utilizing the space at the community centre. The Board was very enthusiastic and pleased as to what she has planned.

#### **8. Member's Report**

Councillor Randy Hall reported that he had attend the October 23<sup>rd</sup> Trout Creek Agricultural Society meeting. He advised the Board that they will be celebrating their 100<sup>th</sup> anniversary at their Fall Fair in August 2020. Randy also mentioned that the Trout Creek Agricultural Society would like the Trout Creek Community Centre Board to be apart of their Fall Fair 100<sup>th</sup> anniversary celebration festivities. He mentioned that the Trout Creek Ag Society will be applying for government grants to help with maintenance and upgrading at the community centre.

## 9. Review Action Items

### Event Attractions

Randy Hall had a brief discussion with members updating them on different ideas to attract people to attend events at the Trout Creek Community Centre. Such things as, setting up a practise track for snow cross., and different motor sports events (Lawn tractor races, atv mud bog etc.).

### Dressing Room Rentals

A brief discussion amongst the members to discuss dressing room rentals. A motion was then passed.

#### Motion 2019-66

Moved By: Tyson Hummel

Seconded By: Karen Chadbourn

That the Trout Creek Community Centre Board recommends a dressing room rental for the Trout Creek Old timers group for the 2019-2020 hockey season for \$700.00.

### Canteen Rental (downstairs)

A brief discussion amongst the members to discuss canteen rental downstairs. A motion was then passed.

#### Motion 2019-67

Moved By: Trina Hummel

Seconded By: Randy Hall

That the Trout Creek Community Centre Board recommends the same terms and conditions for the one year (August 2019 to August 2020) canteen rental agreement as the previous year (August 2018 to August 2019).

### Summary Expense sheet

A summary expense sheet for the Calvin Vollrath Concert was added to the agenda package for viewing purpose only.

## 10. Business/Correspondence

A letter was received from the Trout Creek Friendship Club walking group requesting the upstairs hall for walking during the winter months. A brief discussion was had. A motion was then passed.

#### Motion 2019-68

Moved By: Trina Hummel

Seconded By: Randy Hall

The Trout Creek Community Centre Board recommends renewing the agreement for the Trout Creek Friendship Club walking group for the Trout Creek Community Centre upstairs hall for the winter 2019-2020 season for \$300.00

## 11. Addendum

None





**12. Accounts Payable**

Motion 2019-69

Moved By: Trina Hummel

Seconded By: Ted Hummel

That the accounts payable listings in the total amount of \$6,634.38 be approved for payment.

**13. Notice of Meeting**

Motion 2019-70

Moved By: Trina Hummel

Seconded By: Karen Chadbourn

That the next meeting be scheduled for November 13, 2019 at 7:00pm

**14. Closed Session**

None

**15. Adjournment**

Motion 2019-71

Moved By: Karen Chadbourn

Seconded By: Elva Taggart

That the Committee adjourned at 8:34pm

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Chair

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Recording Secretary

## **1.0 Overview**

Critchley Hill Architecture Inc. (CHAI) was retained by \_\_\_\_\_ in December 2018 to conduct an assessment of barrier free design conditions which exist as well as analyze deficiencies which do not meet the current requirements of the Ontario Building Code (OBC 2012) as per the recent 2012 edition. Additionally, CHAI was also retained to undertake a Space Needs Assessment of the current use of space conditions within the interior of the building as well as the exterior of the building with the purpose of identifying deficiencies or opportunities of reconfigured/reallocated program areas. Suppa Engineering Inc. (SEI) has undertaken the mechanical, electrical, and site analysis components of both barrier free conditions and space needs conditions. Although unrelated to the intent of this report, a copy of a 2013 building condition assessment report, authored by Evans Bertrand Hill Wheeler Architecture Inc. & Piotrowski Consultants Inc. has been included in the appendix should this information assist Owner with a full overview of their building and site.

### **1.1 Barrier Free Assessment**

The purpose of the barrier free assessment is to consider the potential changes that may be required as per the Accessibility for Ontarians with Disabilities Act (AODA) in limited categories for changes which took place in the Ontario Building Code as of January 2016. The assessment is intended to identify which upgrades would be required to meet current codes and standards and to analyze the feasibility/costs associated with the upgrades.

Under current legislation, \_\_\_\_\_ is not required by the OBC 2012 to perform a mandatory "retrofit". Barrier Free upgrades are required by Ontario legislation only when a building owner proceeds to undertake alterations defined in Part 11 of the OBC 2012 as an "Extensive Renovation" or the construction of an addition to the building. Should the Owner undertake a scope of work defined in Part 11 of the OBC 2012 as a "Basic Renovation", barrier free improvements are not required. A "Basic Renovation" is defined as minor construction work which is limited to the interior renovation of a suite and does not impact the structure of the building. It is important to note that as part of the AODA, Ontario is attempting to be a barrier free province by 2025. Shortly following the passing of the AODA Act which became law on June 13, 2005, the Ministry of Community and Social Services appointed a Standards Development Committee (SDC) to develop a proposed Accessible Built Environment (ABE) Standard. The committee is made up of 44 individuals from various sectors of Ontario life. Half of the membership have physical disabilities. The ABE standard was submitted to the Minister of Community and Social Services. Since 2006, on behalf of the SDC, the Ontario Human Rights Commission (OHRC) has issued submissions to the Ministry of Municipal Affairs and Housing (MMAH) to propose increased barrier free upgrades to existing facilities during new construction and extensive renovations as well as

proposals for mandatory retrofits. These changes currently can only be implemented through regulations in the Ontario Building Code. It is expected that between now and 2025, new regulations will be adapted however they cannot be enforced until they are incorporated into the Ontario Building Code. It is not the purpose of this report to speculate if new regulations will be implemented.

This analysis and report will use the OBC 2012 as the comparative benchmark for potential barrier free upgrades that Owner could consider should they wish to self-enforce changes or implement changes during an "Extensive Renovation" or building addition. If potential upgrades exceed the requirements of the OBC 2012, they will be clearly noted as such. On January 10, 2014, the Ontario Association of Architects forwarded an announcement by the Ministry of Municipal Affairs and Housing that effective January 1, 2015 new amendments under Ontario Regulation 332/12 affected accessibility design requirements and subsequent changes to the OBC 2012 were implemented. This report will incorporate any changes cited in Regulation 332/12.

Accessibility standards have also been established in Ontario for exterior and interior elements which impact the Design of Public Spaces (DOPS). A standard for Ontario titled "Design of Public Spaces Standard" has been published and available to all Ontarians. Large and small designated public sector organizations are now required to incorporate the design standards when "making planned significant alterations to existing public spaces" on or after January 1, 2016. Any significant alterations made to Owner would potentially require exterior upgrades from the parking area to the main entrance reception desk with a focus on barrier free parking, grades, walking surfaces, entrance conditions, and millwork design at the main reception desk.

## **1.2 Space Needs Assessment**

Owner also identified a requirement for the consulting team to evaluate the use of space within the building and throughout the site. Owner has observed below average work place conditions, poor circulation, and poor adjacencies of program areas which contribute to challenges with work flow. In addition OWNER is very concerned with a lack of master planning that typically should account for growth and work space needed to accommodate additional employees. CHAI and SEI have consolidated their observations within the report and offered considerations/recommendations and schematic diagrams to improve the existing conditions which would require further evaluation by OWNER. Construction costs associated with renovations or additions that are considered necessary to provide a masterplan for growth have also been incorporated into the report.

## **2.0 Background**

The existing North Bay building is located on \_\_\_\_\_, North Bay, Ontario. The following items further described historical conditions:

- Northland Engineering was the original engineer for the original facility. There have been two additions to the facility since the original construction as well as two interior renovations.
- Upon visual review of the interior layout and building perimeter, it was noted that some changes have occurred since the completed construction of the facility. Much of the lighting scheme was as per the original plans, with some exceptions in minor areas. The original construction of the facility was completed in the late 1970's.
- There was an addition to the south of the building (change area), for which no information has been obtained. From its construction and the state of the finishes, it appears that this addition was completed in the late 1980's or early 1990's. This area is generally staff lounge, change areas, washrooms and showers. The 2 main staff washrooms appear new and have had a recent renovation.
- There was an addition to the east side (metering area) of the building, completed in 2009.
- There have been two recent interior renovation projects completed on the facility with the main level office area finishes being completed in 2011 and the 2<sup>nd</sup> level office area renovation occurring in 2009.
- According to the existing drawings provided to us, the floor areas of the facility is as follows:  
  
Garage Area (with stores) = 12,100 ft<sup>2</sup>  
Meter Room (east) Addition = 1,100 ft<sup>2</sup>  
1<sup>st</sup> Floor Office Area = 4,000 ft<sup>2</sup>  
South Addition = 2,200 ft<sup>2</sup>  
2<sup>nd</sup> Floor Office Area = 4,000 ft<sup>2</sup>
- A reduced copy of the overall layout plans are included as "Appendix" in Section 4 of this report.

### 3.0 On-Site Review of Barrier Free Conditions

During December 2018, Allan Evans, a qualified and senior employee of Critchley Hill Architecture Inc., and Mike Murray, a senior Technician with Suppa Engineering Inc., attended the site and reviewed the existing facility.

The 1970's building was designed before Ontario's first comprehensive Building Code issued in 1986. Barrier free design requirements were not well developed in the OBC (1986). Improvements to design requirements were facilitated in subsequent publications of the Ontario Building Code. However, the exterior and interior barrier free path of travel, washrooms, entrances, clearances, doorways, door hardware, signage, and building controls/switches do not conform to current OBC (2012) standards. The following report will identify upgrades which would be necessary during an "Extensive Renovation" as per 11.3.3.2 of the OBC 2012 and which upgrades are exempt from the OBC 2012 as per table 11.5.1.1.A in the OBC 2012. The upgrades which are exempt have been cost estimated should the Owner choose to adopt an approach of exceeding the requirements of the current Ontario Building Code. The exempted upgrades represent a scope of work that would match the requirement of Barrier Free Design necessary for a newly constructed building.

Below is a summary spreadsheet of barrier free components. The chart identifies and confirms mandatory barrier free upgrades as well as barrier free requirements which are considered exempt if any extensive renovation is undertaken.

No.	Accessibility Component	Upgrade Required to meet OBC (2012) Yes/No	Enhanced Accessibility Upgrades Recommended Yes/No	Estimated Cost to Upgrade (2019 CAD \$)	Comments
5.2	Entrances	Yes	No	\$5,000.00	Upgrade if part of extensive renovation
5.3	Barrier-free path of travel	Yes			Refer to 5.10.A, 5.10.B and 5.12
5.4	Building Controls/Switches	No	No		
5.5	Illumination	No			
5.6	Access to parking	No			
5.7	Washrooms required to be barrier-free	Yes			See item 5.19
5.8	Accessibility signs	Yes	Yes	\$1,000.00	
5.9	Exterior walks	No			
5.10A	Doorways & Doors	Yes	No	\$16,000.00	If part of extensive renovation

**BARRIER FREE  
ASSESSMENT STUDY**

No	Accessibility Component	Upgrade Required to meet AODA 2012 Yes / No	Enhanced Accessibility Upgrades Recommended	Estimated Cost to Upgrade	Comments
5.10B	Door hardware	Yes	Yes	\$25,900.00	New doors must meet OBC-2012 Hardware Upgrade (37 doors) as part of extensive renovation
5.11	Ramps	N/A			
5.12	Passenger Elevating Devices	Yes	No	\$180,000.00	If part of 2 storey addition or extensive renovation
5.13	Wheelchair Spaces in seating area	N.A			
5.14	Assistive listening devices	N.A			
5.15	Water closet stalls	N.A			See item 19
5.16	Water Closets	N.A			See item 19
5.17	Urinals	Yes		\$1,500.00	If part of 2 storey addition or extensive renovation
5.18	Lavatories	Yes	Yes	\$8,000.00	If part of 2 storey addition or extensive renovation
5.19	Universal Washroom	Yes	No	\$40,000.00	Includes Mechanical & Electrical costs. Required as an extensive renovation
5.20	Showers and bathtub	No			
5.21	Shelves or counters for telephones	N.A			
5.22	Drinking fountains	N.A			
5.23	Platforms	N.A			
5.24	Tactile Attention Indicators at stair/ramp or high contrast nosing	Yes	Yes	\$12,000.00	

**AODA- Design of Public Spaces Standards (DOPS)**

<b>No.</b>	<b>Accessibility Component</b>	<b>Upgrade Required to meet AODA 2012 Yes / No</b>	<b>Enhanced Accessibility Upgrades Recommended Yes / No</b>	<b>Estimated Cost to Upgrade</b>	<b>Comments</b>
1	Outdoor public use eating areas	N.A			
2	Outdoor play space	N.A			
3	Exterior paths of travel	Yes		\$250.00	Signage
4	Off-street parking	No			Off street parking provided
6	Service counters	No			
7	Fixed queuing guides	No			
8	Waiting areas	No			

## **4.0 Objectives of the Barrier Free Assessment**

The following objectives of the barrier free assessment will structure the body of the report and are listed as follows:

### **4.1 Ontario Building Code 2012**

#### **Barrier-Free Design Standards**

- |  |   |
|--|---|
| 1. Application General                       | 11. Accessibility Signs Floor to Floor Travel |
| 2. Entrance Analysis                         | 12. Ramps Analysis                            |
| 3. Interior Barrier Free Path of Travel      | 13. Spaces in Seating Area Analysis           |
| 4. Building Controls / Switches              | 14. Assistive Listening Devices Analysis      |
| 5. Illumination Analysis                     | 15. Water Closet Stalls                       |
| 6. Access to Parking Areas                   | 16. Water Closets                             |
| 7. Washroom Analysis                         | 17. Lavatories                                |
| 8. Accessibility Signs Floor to Floor Travel | 18. Universal Toilet Rooms                    |
| 9. Exterior Walks Analysis                   | 19. Showers and Bathtubs                      |
| 10. Doorways and Doors Analysis              | 20. Shelves or Counters for Telephones        |
|  | 21. Drinking Fountains                        |

### **4.2 Accessibility Standards for Ontarians with Disabilities Act as it applies to the Design of Public Places (DOPS)**

1. Outdoor Public Use Eating Areas
2. Outdoor Play Spaces
3. Exterior Paths of Travel
4. Off-street Parking
5. Service Counters
6. Fixed Queuing Guides
7. Waiting Areas

Each analysis that is undertaken includes a description of the existing condition, the upgrade(s) that meets current OBC 2012 requirements, and the cost associated with upgrades exempted from the OBC 2012 should the Owner chose to exceed the requirement of the OBC. The use of drawings and/or photos will be included to clearly describe the existing conditions or proposed upgrade.



## 5.0 Barrier Free Assessment

### 5.1 Application General

#### OBC Requirements

##### **3.8.1.1. Application**

- (1) The requirements of this Section apply to all *buildings* except,
- (a) houses, including semi-detached houses, duplexes, triplexes, town houses, row houses and boarding or rooming houses with fewer than 8 boarders or roomers,
  - (b) buildings of Group F, Division I major occupancy, ( See Appendix A.)
  - (c) buildings that are not intended to be occupied on a daily or full time basis, including automatic telephone exchanges, pumphouses and substations, and
  - (d) camps for housing of workers. (See Appendix A.)

- .1 The building is classified in Part 3, Ontario Building Code as an Industrial Group F Division 2 occupancy with a combined Group D Business and Personal Services area at the front of the building.

### 5.2 Entrances

#### OBC Requirements

##### **3.8.1.2. Entrances (See Appendix A)**

- (1) Except as provided in Sentence 3.13.8.1.(2), the number of *barrier-free* entrances into a *building* shall conform to Table 3.8.1.2

**Table 3.8.1.2.  
Minimum Number of Pedestrian Entrances Required to be Barrier-Free  
Forming Part of Sentence 3.8.1.2.(1)**

Column 1	Column 2
Number of pedestrian entrances into <i>building</i>	Minimum number of pedestrian entrances required to be <i>barrier-free</i>
1 to 3	1
4 to 5	2
more 5	Not less than 50%
Column 1	2

- (2) One of the barrier-free entrances required by Sentence (1) shall be the principal entrance to the building.
- (3) In addition to the barrier-free entrances required by Sentence (1), a suite of assembly occupancy, business and personal services occupancy or mercantile occupancy that is located in the first storey of a building or in a storey to which a barrier-free path of travel is provided, and that is separated from the remainder of the building so that there is no access to the remainder of the building, shall have at least one barrier-free entrance.
- (4) A barrier-free entrance shall,
- (a) be designed in accordance with Article 3.8.3.3., and
  - (b) lead from,
    - (i) the outdoors at sidewalk level, or
    - (ii) a ramp that conforms to Article 3.8.3.4. and leads from a sidewalk.
- (5) At a barrier-free entrance that includes more than one doorway, only one of the doorways is required to be designed in accordance with Article 3.8.3.3.
- (6) If a walkway or pedestrian bridge connects two barrier-free storeys in different buildings, the path of travel from one storey to the other storey by means of the walkway or bridge shall be barrier-free.

- .1 The facility has two (2) pedestrian entrances. The existing entrances did not conform with the OBC (2012) requirements, however the entrance does meet the barrier free requirements of the 2006 (OBC)

### **5.3 Barrier Free Path of Travel**

#### OBC Requirements

##### **3.8.1.3. Barrier-Free Path of Travel**

- (1) Except as required in Sentence (4) and except as permitted in Subsection 3.8.3., every barrier-free path of travel shall provide an unobstructed width of at least 1 100 mm for the passage of wheelchairs.
- (2) Interior and exterior walking surfaces that are within a barrier-free path of travel shall,
- (a) have no opening that will permit the passage of a sphere more than 13 mm in diam,
  - (b) have any elongated openings oriented approximately perpendicular to the direction of travel,
  - (c) be stable, firm and slip-resistant,
  - (d) be bevelled at a maximum slope of 1 in 2' at changes in level not more than 13 mm, and
  - (e) be provided with sloped floors or ramps at changes in level more than 13 mm.
- (3) A *barrier-free* path of travel is permitted to include ramps, passenger elevators or other platform equipped passenger elevating devices to overcome a difference in level.
- (4) Every barrier-free path of travel less than 1 600 mm in width shall be provided with an unobstructed space not less than 1 800 mm in width and 1 800 mm in length located not more than 30 m apart. (See Appendix A.)
- (5) Where the headroom of an area in a barrier-free path of travel is reduced to less than 1 980 mm, a guardrail or other barrier with its leading edge at or below 680 mm from the finished floor shall be provided. (See Appendix A.)
- (6) A normally occupied floor area that is not required by Article 3.8.2.1. to have a barrier-free path of travel shall meet the following requirements:
- (a) interior walking surfaces throughout the normally occupied floor area shall comply with Clauses (2)(a) to ( e), and
  - (b) where the headroom of an area in a corridor or aisle in the normally occupied floor area is reduced to less than 1 980 mm, a guardrail or other barrier with its leading edge at or below 680 mm from the finished floor shall be provided. (See Appendix A.)

#### Conditions:

- .1 The existing barrier free path of travel not does conform with the OBC (2012).
- .2 The barrier free path of travel from the parking area to the main entrance is adequate.
- .3 The building does not have a barrier free path of travel between the lower and upper level. A passenger elevator device is required if the Owner proceeds with an addition or extensive renovation.
- .4 Main floor hallways conform to the barrier free path of travel clearances.
- .5 Second floor hallways conform to the barrier free path of travel clearances.
- .5 There are 37 existing doors that require door hardware upgrades to conform with OBC (2012). Upgrade from knob handles to lever handles are required.

## 5.4 Building Controls/Switches

### OBC Requirements

#### **3.8.1.5. Controls**

- (1) Except as required by Sentences 3.5.2.2.(1) and 3.8.3.5(1) for elevators and Sentence 3.8.3.3.(17) for power door operator controls, controls for the operation of *building* services or safety devices, including electrical switches, thermostats and intercom switches, intended to be operated by the occupant and located in a *barrier-free* path of travel shall,
- (a) be accessible to a person in a wheelchair using a side approach,
  - (b) be operable,
    - (i) using one hand and with a force of not more than 22.2 N, in the case of a manual pull station, and
    - (ii) using a closed fist and with a force of not more than 22.2 N, in the case of all other controls, and
  - (c) be mounted,
    - (i) 1200 mm above the finished floor, in the case of a thermostat or a manual pull station, and
    - (ii) not less than 900 mm and not more than 1100 mm above the finished floor, in the case of all other controls.(See Appendix A.)
- (2) A signal intended for the public to indicate the operation of a *building* security system that controls access to a building shall consist of an audible and visual signal.

### Conditions:

- .1 The majority of the existing building controls/switches do not conform with the OBC (2012).
- .2 This includes lighting controls, fire alarm pull stations and thermostats.
- .3 To upgrade the existing controls in the building in conjunction with an extensive renovation requires extensive electrical upgrades. A total of 80 devices do not currently meet the requirements of OBC 3.8.1.5. For budget purposes, we have assumed \$100/device to change switch/control wiring, patching and repairs.

## **5.5 Illumination**

### **OBC Requirements**

#### **3.8.1.6. Illumination**

- (1) All portions of a barrier-free path of travel shall be equipped to provide a level of illumination in accordance with Sentence 3.2.7.1.(1).

### **Conditions:**

- .1 Illumination levels were tested as part of this study and conform with the requirements of the OBC (2012).

## **5.6 Access to Parking Areas**

### **OBC Requirements**

#### **3.8.2.2. Access to Parking Areas**

- (1) A barrier-free path of travel shall be provided from the entrance described in Article 3.8.1.2. to:
- (a) an exterior parking area, where exterior parking is provided, and
  - (b) at least one parking level, where a passenger elevator serves an indoor parking level.
- (2) The vehicular entrance to and egress from at least one parking level described in Sentence (1) and all areas intended to be used by wheelchair accessible vehicles to gain access to a parking space on that level shall have a vertical clearance of not less than 2 100 mm.
- (3) If an exterior passenger loading zone is provided, it shall have,
- (a) an access aisle not less than 2 440 mm wide and 7 400 mm long adjacent and parallel to the vehicle pull-up space;
  - (b) a curb ramp, where there are curbs between the access aisle and the vehicle pull-up space, and
  - (c) a clearance height of not less than 3 600 mm at the vehicle pull-up space and along the vehicle access and egress routes.

### **Conditions:**

- .1 The existing building does comply with the OBC (2012)

**5.7 Washrooms Required to be Barrier-Free**

**OBC Requirements**

**3.8.2.3. Washrooms Required to be Barrier-Free**

- ((1) A *barrier-free path* of travel shall be provided to *barrier-free* washrooms designed to accommodate persons with disabilities in conformance with the requirements in Articles 3.8.3.8. to 3.8.3.12.
- (2) The number of universal washrooms conforming to Article 3.8.3.12. provided in a *building* in which a washroom is required by Subsection 3.7.4. shall conform to Table 3.8.2.3.A. (See Appendix A.)

**Table 3.8.2.3.A.  
Minimum Number of Universal Washrooms per Building  
Forming Part of Sentence 3.8.2.3.(2)**

Number of Storeys in Building	Minimum Number of Universal Washrooms per Building
1 to 3	1
4 to 6	2
Over 6	3, plus 1 for each additional increment of 3 storeys in excess of 6 storeys
Column 1	2

- (3) Where a washroom required by Subsection 3.7.4. is provided in a storey that is required by Article 3.8.2.1. to have a barrier-free path of travel,
  - (a) the washroom shall conform to Articles 3.8.3.8. to 3.8.3.11., and
  - (b) the number of barrier-free water closet stalls provided in the washroom shall conform to Table 3.8.2.3.B. (See Appendix A.)
- (4) Except as permitted in Sentence (5), where washrooms in excess of those required by Subsection 3.7.4. are provided in a storey that is required by Article 3.8.2.1. to have a barrier-free path of travel, the additional washrooms shall be designed to accommodate persons with disabilities in conformance with the requirements of,
  - (a) Articles 3.8.3.8. to 3.8.3.11., or
  - (b) Article 3.8.3.12.
- (5) Washrooms need not conform to Sentence (4) provided,
  - (a) they are located within suites of residential occupancy,
  - (b) other barrier-free washrooms are provided on the same floor level within 45 m, or
  - (c) they are located in an individual suite that is,
    - (i) used for a *business and personal services occupancy, a mercantile occupancy or an industrial occupancy,*
    - (ii) less than 300 m<sup>2</sup> in area, and
    - (iii) completely separated from, and without access to, the remainder of the *building.*
 (See Appendix A.)
- (6) Where a washroom required by Subsection 3.7.4. is provided in a storey that is not required by Article 3.8.2.1. to have a barrier-free path of travel, the washroom shall,
  - (a) conform to Article 3.8.3.9. and Sentences 3.8.3.10.(5) and 3.8.3.11.(5), and
  - (b) be provided with at least one ambulatory water closet stall conforming to Sentence 3.8.3.8.(10). (See Appendix A.)

**Table 3.8.2.3.B.  
Minimum Number of Water Closet Stalls Required for Barrier-Free  
Forming Part of Sentence 3.8.2.3.(3)**

Number of Water Closets per Washroom	Minimum Number of Barrier-Free Water Closets Stalls per Washroom
1 to 3	0, where a universal washroom is provided on the same floor level within 45m of the washroom, or 1, where a universal washroom is not provided on the same floor level within 45m of the washroom
4 to 9	1
10 to 16	2
17 to 20	3
21 to 30	4
Over 30	5, plus 1 for each additional increment of 10 water closets per washroom in excess of 30 water closets per washroom
Column 1	2

Condition:

- .1 Existing Barrier Free washroom does not conform with OBC 3.8.2..

Proposed Upgrade:

- .1 A new Universal washroom would need to be completed during the extensive renovation to conform with the requirements of OBC 3.8.2.3.

Estimated Cost of Upgrade:

**Est. \$ 40,000.00 + HST**

## 5.8 Accessibility Signs

### OBC Requirements

#### **3.8.3.1. Accessibility Signs**

- (1) Where a *building* is required to have a *barrier-free* entrance, signs incorporating the International Symbol of Access shall be installed to indicate the location of,
- (a) that entrance,
  - (b) ramps located in a required *barrier-free* path of travel serving that entrance, and
  - (c) an exterior passenger loading zone conforming to Sentence 3.8.2.2. (3), if one is provided.
- (2) Where a washroom, elevator, telephone or parking area is required to accommodate persons with disabilities, it shall be identified by a sign consisting of the International Symbol of Access and such other graphic, tactile or written directions as are needed to indicate clearly the type of facility available.
- (3) Where a washroom is not designed to accommodate persons with disabilities in a storey that is required by Article 3.8.2.1. to have a *barrier-free* path of travel, signs shall be provided to indicate the location of a washroom required to be *barrier-free*.
- (4) Signs incorporating the International Symbol of Access shall be installed where necessary to indicate the location of a barrier-free means of egress.
- (5) Where a wall mounted tactile sign is provided in a building, characters, symbols or pictographs on the sign shall be located not less than 1 200 mm and not more than 1 500 mm above the finished floor. (See Appendix A.)
- (6) Where a wall mounted tactile sign is provided in a storey that is not required by Article 3.8.2.1. to have a barrier-free path of travel, characters, symbols or pictographs on the sign shall conform to Sentence (5). (See Appendix A.)

### Conditions:

- .1 Accessibility signs do not conform with the OBC (2012). There are no accessibility signs in the existing Barrier-Free entrance

### Proposed Up-grade:

- .1 Add accessible signs to the main entrance.
- .2 Add directional accessible signs with-in interior spaces of building.

### Estimated Cost of Upgrade:

Est. \$ 1,000.00 + HST

**5.9 Exterior Walks**

OBC Requirements

**3.8.3.2. Exterior Walks**

- (1) Except as provided in Sentence (2), exterior walks that form part of a *barrier-free* path of travel shall, (a) be provided by means of a continuous plane not interrupted by steps or abrupt changes in level,
- (b) have a permanent, firm and slip-resistant surface,
  - (c) except as required in Sentence 3.8.1.3.(4), have an uninterrupted width of not less than 1 100 mm and a gradient not exceeding 1 in 20,
  - (d) be designed as a ramp where the gradient is greater than 1 in 20,
  - (e) have not less than 1 100 mm wide surface of a different texture to that surrounding it, where the line of travel is level and even with adjacent walking surfaces,
  - (f) be free from obstructions for the full width of the walk to a minimum height of 1 980 mm, except that handrails are permitted to project not more than 100 mm from either side into the clear area,
  - (g) have a level area adjacent to the entrance doorway conforming to Clause 3.8.3.4.(l)(c), and
- (3) The curb ramp permitted by Sentence (2) shall,
- (a) have a running slope conforming to Table 3.8.3.2.,
  - (b) have a width of not less than 1 500 mm exclusive of flared sides,
  - (c) have a surface including flared sides that shall,
    - (i) be slip-resistant,
    - (ii) have a detectable warning surface that is colour- and texture-contrasted with the adjacent surfaces, and
    - (iii) have a smooth transition from the ramp and adjacent surfaces, and
  - (d) have flared sides with a slope of not more than 1: 10 where pedestrians are likely to walk across them.
- (4) Curb ramps described in Sentence (3) do not require handrails or guards.

**Table 3.8.3.2. Ramp Rise and Slope  
Forming Part of Sentence 3.8.3.2.(3)**

Vertical Rise Between Surfaces, mm	Slope
75 to 200	1:10 to 1:12
less than 75	1:8 to 1:10
Column 1	2

Conditions:

- .1 The exterior walks conform to the requirement of OBC 3.8.3.2



## 5.10 Doorways and Doors

### OBC Requirements

#### 3.8.3.3. Doorways and Doors

- (1) Every doorway that is located in a barrier-free path of travel shall have a clear width of not less than 860 mm when the door is in the open position. (See Appendix A.)
- (2) Except where no bathroom within the suite is at the level of the suite entrance door to which a barrier-free path of travel is provided in accordance with Sentence 3.8.2.1.(1), the doorway to at least one bathroom and to each bedroom at the same level as such bathroom within a suite of residential occupancy shall have, when the door is in the open position, a clear width of not less than,
  - (a) 760 mm where the door is served by a corridor or space not less than 1 060 mm wide, and
  - (b) 810 mm where the door is served by a corridor or space less than 1 060 mm wide. (See Appendix A.)
- (3) Door opening devices that are the only means of operation shall,
  - (a) be designed to be operable using a closed fist, and
  - (b) be mounted not less than 900 mm and not more than 1 100 mm above the finished floor. (See Appendix A.)
- (4) Except as permitted by Sentence (12), every door that provides a barrier-free path of travel through a barrier-free entrance required by Article 3.8.1.2. shall be equipped with a power door operator if the entrance serves a building containing a Group A, Group B, Division 2 or 3, Group C, Group D or Group E occupancy. (See Appendix A.)
- (5) Except as permitted by Sentence (12), where a barrier-free entrance required by Article 3.8.1.2. incorporates a vestibule, a door leading from the vestibule into the floor area shall be equipped with a power door operator in a building containing a Group A, Group B, Division 2 or 3, Group C, Group D or Group E occupancy.
- (6) A door shall be equipped with a power door operator where the door serves,
  - (a) a washroom for public use required to be barrier-free, or
  - (b) a Group A occupancy within a Group C major occupancy apartment building.
- (7) Except as permitted in Sentence (8), and except for doors with power operators, closers for doors in a barrier-free path of travel shall be designed to permit doors to open when a force of not more than 38 N is applied to the handles, push plates or latch-releasing devices in the case of exterior doors and 22 N in the case of interior doors.
- (8) Sentence (7) does not apply to doors at the entrances to dwelling units, or where greater forces are required in order to close and latch the doors against prevailing differences in air pressures on opposite sides of the doors. (See Appendix A.)
- (9) Except for doors at the entrances to dwelling units, closers for interior doors in a barrier-free path of travel shall have a closing period of not less than 3 seconds measured from when the door is in an open position of 70° to the doorway, to when the door reaches a point 75 mm from the closed position, measured from the leading edge of the latch side of the door. (See Appendix A.)
- (10) Unless equipped with a power door operator, a door in a barrier-free path of travel shall have a clear space on the latch side extending the height of the doorway and not less than,
  - (a) 600 mm beyond the edge of the door opening if the door swings toward the approach side,
  - (b) 300 mm beyond the edge of the door opening if the door swings away from the approach side, and
  - (c) 300 mm beyond both sides of a sliding door. (See Appendix A.)
- (11) Vestibules located in a barrier-free path of travel,
  - (a) shall be arranged to allow the movement of wheelchairs between doors, and
  - (b) shall provide,
    - (i) where the doors into the vestibule are in series, a distance between the doors of at least 1 500 mm plus the width of any door that swings into the space in the path of travel from one door to another, and
    - (ii) where the doors into the vestibule are not aligned, a turning diameter of 1 500 mm within the vestibule clear of any door swing. (See Appendix A.)
- (12) Only the active leaf in a multiple leaf door in a barrier-free path of travel need conform to the requirements of this Article.
- (13) Except as provided in Clause 3.8.3.4.(1)(c), the floor surface on each side of a door in a barrier-free path of travel shall be level within a rectangular area,
  - (a) as wide as the door plus the clearance required on the latch side by Sentence (10), and
  - (b) whose dimension perpendicular to the closed door is not less than the width of the barrier-free path of travel but need not exceed 1 500 mm.
- (14) Where a vision panel is provided in a door in a barrier-free path of travel, such panel shall be at least 75 mm in width and be located so that,
  - (a) the bottom of the panel is not more than 900 mm above the finished floor, and
  - (b) the edge of the panel closest to the latch is not more than 250 mm from the latch side of the door.
    - (iii) the colour and brightness contrast of the strip to the background of the door, and
    - (iv) the continuity of the strip across the width of the door.

- (15) A door in a barrier-free path of travel consisting of a sheet of glass shall be marked with a continuous opaque strip that,
- (a) shall be colour and brightness contrasted to the background of the door,
  - (b) shall be at least 50 mm wide,
  - (c) shall be located across the width of the door at a height of 1 350 mm to 1 500 mm above the finished floor, and
  - (d) may incorporate a logo or symbol provided such logo or symbol does not diminish,
    - (i) the opacity of the strip,
    - (ii) the width of the strip,
- (16) Where a power door operator is provided, it shall be installed on the latch side so as to allow persons to activate the opening of the door from either side.
- (17) Except where a proximity scanning device is installed in conformance with Sentence (18), the control for a power door operator required by Sentence (4), (5) or (6) shall,
- (a) have a face dimension of not less than,
    - (i) 150 mm in diameter where the control is circular, or
    - (ii) 50 mm by 100 mm where the control is rectangular
  - (b) be operable using a closed fist,
  - (c) be located so that,
    - (i) its centre is located not less than 900 mm and not more than 1 100 mm from the finished floor or ground, or
    - (ii) it extends from not more than 200 mm to not less than 900 mm above the finished floor or ground, (See Appendix A.)
  - (d) be located not less than 600 mm and not more than 1 500 mm beyond the door swing where the door opens towards the control,
  - (e) be located in a clearly visible position, and
  - (f) contain a sign incorporating the International Symbol of Access.
- (18) A proximity scanning device that activates a power door shall be capable of detecting a person in a wheelchair. (See Appendix A.)
- (19) A normally occupied floor area that is not required by Article 3.8.2.1. to have a *barrier-free* path of travel shall comply with the following requirements:
- (a) all doorways in *public corridors* in the normally occupied floor area shall comply with Sentence (1),
  - (b) door opening devices that are the only means of operation on doors in the normally occupied floor area shall comply with Sentence (3), (See Appendix A.)
  - (c) where a vision panel is provided in a door in the normally occupied floor area, the panel shall comply with Sentence (14),
  - (d) doors consisting of a sheet of glass in the normally occupied floor area shall comply with Sentence (15), and
  - (e) where a power door operator is installed for doors in the normally occupied floor area, it shall comply with Sentences (16) and (17).

**Conditions:**

- .1 Extensive review of all existing doorways in a barrier-free path of travel was undertaken.
- .2 Table 11.5.1.1.14 in OBC (2012) exempts the owner from upgrading the width of the existing doorways as long as the existing opening is not less than 810mm wide.
- .3 Four (4) existing door and frames require upgrading to comply with door and frame width and hardware requirements.

**Proposed Up-grade:**

Proposed upgrade of existing doors to match current code (note: work is not required as part of an extensive renovation as long as the clear width opening of a door is not less than 810mm.

- .1 4 doors

**Estimated Cost of Upgrade:** \$4,000.00 per door x 4 doors      **EST. \$16,000.00**

## 5.11. Ramps

### OBC Requirements

#### 3.8.3.4. Ramps

- (1) Ramps located in a barrier-free path of travel shall,
  - (a) have a minimum width of 900 mm between handrails,
  - (b) have a maximum gradient of 1 in 12,
  - (c) have a level area of at least 1 670 mm by 1 670 mm at the top and bottom of a ramp and where a door is located in a ramp, so that the level area extends at least 600 mm beyond the latch side of the door opening, except that where the door opens away from the ramp, the area extending beyond the latch side of the door opening may be reduced to 300mm,
  - (d) have a level area at least 1 670 mm long and at least the same width as the ramp,
    - (i) at intervals of not more than 9 m along its length, and
    - (ii) where there is a change of 90° or more in the direction of the ramp,
  - (e) except as provided in Sentence (2), be equipped with handrails on both sides that shall,
    - (i) be continuously graspable along their entire length and have circular cross-section with an outside diameter not less than 30 mm and not more than 40 mm, or any non-circular shape with a graspable portion that has a perimeter not less than 100 mm and not more than 155 mm and whose largest cross-sectional dimension is not more than 57 mm,
    - (ii) be not less than 865 mm and not more than 965 mm high, measured vertically from the surface of the ramp, except that handrails not meeting these requirements are permitted provided they are installed in addition to the required handrail,
    - (iii) be terminated in a manner that will not obstruct pedestrian travel or create a hazard,
    - (iv) extend horizontally not less than 300 mm beyond the top and bottom of the ramp,
    - (v) be provided with a clearance of not less than 50 mm between the handrail and any wall or guard to which it is attached, and
    - (vi) be designed and constructed such that handrails and their supports will withstand the loading values obtained from the no concurrent application of a concentrated load not less than 0.9 kN applied at any point and in any direction for all handrails and a uniform load not less than 0.7 kN/m applied in any direction to the handrail,
  - (f) except as provided in Sentence (2), have a wall or a guard on both sides and where a guard is provided the guard shall,
    - (i) be not less than 1 070 mm measured vertically to the top of the guard from the ramp surface, and
    - (ii) be designed so that no member, attachment or opening located between 140 mm and 900 mm above the ramp surface being protected by the guard will facilitate climbing,
  - (g) be provided,
    - (i) with a curb at least 50 mm high on any side of the ramp where no solid enclosure or solid guard is provided, and
    - (ii) with railings or other barriers that extend to within 50 mm of the finished ramp surface or have a curb not less than 50 mm high, and
  - (h) except as provided in Sentence (2), where the ramp is wider than 2 200 mm, have an intermediate handrail with a clear width of 900 mm between the intermediate handrail and one of the handrails described in Clause (e).
- (2) Where a ramp serves as an aisle way for fixed seating, the requirements for handrails in Clauses (1)(e) and (h) and for walls or guards in Clause (1)(f) need not apply. (See Appendix A.)
- (3) Floors or walks in a barrier-free path of travel having a slope steeper than 1 in 20 shall be designed as ramps. (See Appendix A.)

**5.12 Passenger Elevating Devices**

OBC Requirements

**3.8.3.5. Passenger Elevating Devices**

(1) A passenger elevating device referred to in Article 3.8.2.1. shall conform to CSA B355, "Lifts for Persons with Physical Disabilities".

Conditions:

- .1 Except for extensive renovations or a 2 storey addition passenger elevating devices are not required.

Estimated Cost of Upgrade:

**Est. \$ 180,000.00 + HST**

## 5.13 Spaces in Seating

### OBC Requirements

#### **3.8.3.6. Wheelchair Spaces and Adaptable Seating**

- (1) Spaces designated for wheelchair use required by Sentence 3.8.2.1.(4) shall be,
- (a) clear and level or level with removable seats,
  - (b) not less than 900 mm wide and not less than,
    - (i) 1 525 mm long where designed to permit a wheelchair to enter from a side approach, and
    - (ii) 1 220 mm long where designed to permit a wheelchair to enter from the front or rear of the space,
  - (c) arranged so that,
    - (i) at least two of the designated spaces are side by side, and
    - (ii) at least one fixed seat for a companion is located beside,
      - (A) each group of designated spaces, if two or more designated spaces are arranged side by side in a group, and
      - (B) each designated space that is not part of a group described in Sub-sub clause (A),  
(See Appendix A.)
  - (d) located adjoining a *barrier-free* path of travel without infringing on egress from any row of seating or any aisle requirements, and
  - (e) situated, as part of the designated seating plan, to provide a choice of viewing location and a clear view of the event taking place.
- (2) Fixed seats designated for *adaptable seating* required by Sentence 3.8.2.1.(4) shall be,
- (a) located adjoining a *barrier-free* path of travel without infringing on egress from any row of seating or any aisle requirements,
  - (b) equipped with a movable or removable armrest on the side of the seat adjoining the *barrier-free* path of travel, and
  - (c) situated, as part of the designated seating plan, to provide a choice of viewing location and a clear view of the event taking place.
- (3) In an assembly occupancy with fixed seats, space shall be provided for the storage of wheelchairs and mobility assistive devices in accordance with the following requirements:
- (a) at least one storage space not less than 810 mm by 1 370 mm shall be provided where the assembly occupancy has not more than 200 fixed seats and at least two such storage spaces shall be provided where the assembly occupancy has more than 200 fixed seats, and
  - (b) the storage space or spaces shall be located on the same level and in proximity to the spaces designated for wheelchair use and seats designated for adaptable seating.

### Conditions:

- .1 Not Applicable

## 5.14 Assistive Listening Devices

### OBC Requirements

#### 3.8.3.7. Assistive Listening Devices

(1) In buildings of assembly occupancy, all classrooms, auditoria, meeting rooms and theatres with an area of more than 100 m<sup>2</sup> and an occupant load of more than 75 shall be equipped with assistive listening systems encompassing the entire seating area. (See Appendix A.)

### Conditions:

- .1 Not Applicable

## 5.15 Water Closet Stalls

### OBC Requirements

#### 3.8.3.8. Water Closet Stalls

- (1) Every *barrier-free* water closet stall in a washroom described in Sentence 3.8.2.3.(3) or (4) shall,
- (a) have a clear turning space at least 1 500 mm in diameter, (See Appendix A.)
  - (b) be equipped with a door that shall,
    - (i) be capable of being latched from the inside with a mechanism that is operable using a closed fist,
    - (ii) when the door is in an open position, have a clear opening of at least 860 mm,
    - (iii) swing outward, unless 820 mm by 1 440 mm clear floor area is provided within the stall to permit the door to be closed without interfering with the wheelchair, (See Appendix A.)
    - (iv) be provided with spring-type or gravity hinges so that the door closes automatically,
    - (v) be provided with a door pull on both sides of the door, near the latch side of the door, located at a height not less than 900 mm and not more than 1 100 mm above the finished floor, (See Appendix A.)
    - (vi) be aligned with a clear transfer space required by Subclause (2)(a)(ii) or Clause (2)(b), and
    - (vii) be capable of having the latch required by Subclause (i) released from the outside in case of an emergency,
  - (c) be equipped with a water closet conforming to Article 3.8.3.9. that is located in accordance with Clause (2)(a) or (b), (d) Reserved
  - (e) be equipped with a coat hook mounted not more than 1 200 mm above the finished floor on a side wall and projecting not more than 50 mm from the wall,
  - (f) have a clearance of at least 1 700 mm between the outside of the stall face and the face of an in-swinging washroom door and 1 400 mm between the outside of the stall face and any wall-mounted fixture or other obstruction, (See Appendix A.) and
  - (g) where a toilet paper dispenser is provided, provide a dispenser that is,
    - (i) wall mounted,
    - (ii) located below the grab bar,
    - (iii) in line with or not more than 300 mm in front of the seat, and
    - (iv) not less than 600 mm above the finished floor.
- (2) A water closet described in Clause (1)(c) shall be,
- (a) located so that,
    - (i) the centre line of the water closet is not less than 460 mm and not more than 480 mm from one side wall, and
    - (ii) a clear transfer space at least 900 mm wide and 1 500 mm deep is provided on the other side of the water closet, or
  - (b) located so that a clear transfer space at least 900 mm wide and 1 500 mm deep is provided on each side of the water closet. (See Appendix A.)
- (3) Where a water closet is located in accordance with Clause (2)(a),
- (a) a grab bar conforming to Sentences (5) and (7) shall be provided on the side wall referred to in Subclause (2)(a)(i),

- (b) a fold-down grab bar may be provided and, if one is provided, it shall conform to Sentence (8) and be provided on the side of the water closet opposite the grab bar described in Clause (a), and
- (c) a grab bar conforming to Sentences (6) and (7) shall be provided on the wall behind the water closet. (See Appendix A.)
- (4) Where a water closet is located in accordance with Clause (2)(b),
  - (a) a fold-down grab bar conforming to Sentence (8) shall be provided on each side of the water closet, and (b) a grab bar conforming to Sentences (6) and (7) shall be provided on the wall behind the water closet. (See A-3.8.3.8.(3) in Appendix A.)
- (5) A grab bar described in Clause (3)(a) shall,
  - (a) be continuous L-shaped with 750 mm long horizontal and vertical components, and
  - (b) be wall mounted with the horizontal component 750 mm above the finished floor and the vertical component 150 mm in front of the water closet. (See A-3.8.3.8.(3) and A-3.8.3.8.(5) in Appendix A.)
- (6) A grab bar described in Clause (3)(c) or (4)(b) shall,
  - (a) be at least 600 mm in length, and
  - (b) be wall mounted horizontally from 840 mm to 920 mm above the finished floor and, where the water closet has a water tank, be wall mounted 150 mm above the tank. (See A-3.8.3.8.(3) in Appendix A.)
- (7) A grab bar described in Clause (3)(a) or (c) or (4)(b) shall,
  - (a) be installed to resist a load of at least 1.3 kN applied vertically or horizontally,
  - (b) be not less than 35 mm and not more than 40 mm in diameter,
  - (c) have a clearance of not less than 38 mm and not more than 50 mm from the wall to the inside surface of the grab bar, and
  - (d) have a slip-resistant surface. (See A-3.8.3.8.(3) in Appendix A.)
- (8) A fold-down grab bar described in Clause (3)(b) or (4)(a) shall,
  - (a) be mounted on the wall behind the water closet,
    - (i) with the horizontal component 750 mm above the finished floor, and
    - (ii) not less than 390 mm and not more than 410 mm from the centre line of the water closet,
  - (b) (c) not require a force of more than 22.2 N to pull it down, be at least 750 mm in length,
  - (d) (e) (f) be installed to resist a load of at least 1.3 kN applied vertically or horizontally, be not less than 35 mm and not more than 40 mm in diameter, and have a slip-resistant surface. (See A-3.8.3.8.(3) and A-3.8.3.8.(8) in Appendix A.)
- (9) A fold-down grab bar installed in accordance with Sentence (8) is permitted to encroach into,
  - (a) the clear turning space described in Clause (1)(a), or
  - (b) a clear transfer space described in Subclause (2)(a)(ii) or Clause (2)(b). (See A-3.8.3.8.(3) in Appendix A.)
- (10) Where an ambulatory water closet stall is required by Sentence 3.8.2.3.(6), it shall,
  - (a) be at least 1 500 mm in depth and be not less than 890 mm and not more than 940 mm in width,
  - (b) be equipped with a door that shall,
    - (i) be capable of being latched from the inside with a mechanism that is operable using a closed fist, (ii) when the door is in an open position, have a clear opening of at least 810 mm,
    - (iii) swing outward, unless the minimum dimensions in Clause (a) are not located within the door swing, (iv) be provided with spring-type or gravity hinges so that the door closes automatically,
    - (v) be provided with a door pull on both sides of the door, near the latch side of the door, located at a height not less than 900 mm and not more than 1 100 mm above the finished floor, and
    - (vi) be capable of having the latch required by Subclause (i) released from the outside in the case of an emergency,
  - (c) be equipped with a water closet conforming to Article 3.8.3.9. and located so that its centre line is centred between the partition walls,
  - (d) be equipped on each side of the water closet with grab bars conforming to Clause (3)(a), and
  - (e) be equipped with a coat hook conforming to Clause (1)(e). (See Appendix A.)

**Conditions:**

- .1 Not applicable

## 5.16 Water Closets

### OBC Requirements

#### **3.8.3.9. Water Closets (See Appendix A)**

- (1) A water closet described in Clause 3.8.3.8.(1)(c) or (10)(c) or 3.8.3.12.(1)(d) shall,
- (a) be equipped with a seat located at not less than 430 mm and not more than 485 mm above the finished floor,
  - (b) be equipped with hand-operated flushing controls that are easily accessible to a wheelchair user or be automatically operable,
  - (c) be equipped with a back support where there is no seat lid or tank, and (See Appendix A.) (d) not have a spring-activated seat. (See Appendix A.)
- (2) Hand-operated flushing controls required by Clause (1)(b) shall be operable using a closed fist and with a force of not more than 22.2 N.

### Conditions:

- .1 Not applicable

## 5.17 Urinals

### OBC Requirements

#### **3.8.3.10. Urinals**

- (1) Where more than one urinal is provided in a washroom described in Sentence 3.8.2.3.(3) or (4), at least one urinal shall be,
- (a) wall mounted, with the rim located not more than 430 mm above the finished floor, or
  - (b) floor mounted, with the rim level with the finished floor. (See Appendix A.)
- (2) A urinal described in Sentence (1) shall have,
- (a) no step in front,
  - (b) a vertically mounted grab bar installed on each side of the urinal that,
    - (i) is not less than 300 mm long,
    - (ii) has its centre line 1 000 mm above the finished floor,
    - (iii) is located not less than 380 mm and not more than 450 mm measured horizontally from the vertical centre line of the urinal, and
    - (iv) complies with Sentence 3.8.3.8.(7), and
  - (c) a minimum depth of 345 mm measured from the outer face of the urinal rim to the back of the fixture.
- (3) Where manual flush controls are provided for a urinal described in Sentence (1), the flush controls shall be,
- (a) operable using a closed fist, and
  - (b) mounted no higher than 1 200 mm above the finished floor.
- (4) Where privacy screens are installed for a urinal described in Sentence (1), they shall,
- (a) be mounted a minimum of 460 mm from the centre line of the urinal, and
  - (b) have a clearance of at least 50 mm from the grab bars required by Clause (2)(b).
- (5) Where more than one urinal is provided in a washroom described in Sentence 3.8.2.3.(6), at least one urinal conforming to Sentences (1) to (4) shall be provided in the washroom.

### Conditions:

- .1 Existing condition does not conform to OBC 2012.  
.2 Elevation of urinals to be lowered. Add grab bar.



Proposed Up-grade:

- .1 Required only during extensive renovation.

Estimated Cost of Upgrade:

Est. \$1,500 + HST

**5.18 Lavatories**

OBC Requirements

**3.8.3.11. Lavatories (See Appendix A)**

- (1) A washroom described in Sentence 3.8.2.3.(2), (3) or (4) shall be provided with a lavatory that shall,
- (a) be located so that the distance between the centre line of the lavatory and the side wall is not less than 460 mm, (b) be mounted so that the top of the lavatory is not more than 840 mm above the finished floor,
  - (c) have a clearance beneath the lavatory not less than,
    - (i) 920 mm wide,
    - (ii) 735 mm high at the front edge,
    - (iii) 685 mm high at a point 205 mm back from the front edge, and
    - (iv) 350 mm high from a point 300 mm back from the front edge to the wall, (See Appendix A.)
  - (d) have insulated pipes where they would otherwise present a burn hazard or have water supply temperature limited to a maximum of 43°C, (See Appendix A.)
  - (e) be equipped with faucets that have lever type handles without spring loading or operate automatically and that are located so that the distance from the centre line of the faucet to the edge of the basin or, where the basin is mounted in a vanity, to the front edge of the vanity, is not more than 485 mm,
  - (f) have a minimum 1 370 mm deep floor space to allow for a forward approach, of which a maximum of 500 mm can be located under the lavatory, (See Appendix A.) (g) have a soap dispenser that is,
    - (i) located to be accessible to persons in wheelchairs,
    - (ii) located so that the dispensing height is not more than 1 200 mm above the finished floor, (iii) located not more than 610 mm, measured horizontally, from the edge of the lavatory.
    - (iv) operable with one hand, and
    - (h) have a towel dispenser or other hand drying equipment that is, (i) located to be accessible to persons in wheelchairs,
      - (ii) located so that the dispensing height is not more than 1 200 mm above the finished floor, (iii) operable with one hand, and
      - (iv) located not more than 610 mm, measured horizontally, from the edge of the lavatory.
- (2) If mirrors are installed in a washroom described in Sentence 3.8.2.3.(2), (3) or (4), at least one mirror shall be,
- (a) installed above a lavatory required by Sentence (1), and
  - (b) mounted with its bottom edge not more than 1 000 mm above the finished floor or inclined to the vertical to be usable by a person in a wheelchair.
- (3) If dispensing or hand-operated washroom accessories, except those located in water closet stalls or described in Clause (l)(g), are provided, they shall be mounted so that,
- (a) the dispensing height is not less than 900 mm and not more than 1 200 mm above the finished floor,
  - (b) the controls or operating mechanisms are mounted not less than 900 mm and not more than 1 200 mm above the finished floor, and
  - (c) a minimum 1 370 mm deep floor space is provided in front of the controls or operating mechanisms to allow for a front approach.
- (4) Where a shelf is installed above a lavatory required by Sentence (1), it shall,
- (a) be located not more than 200 mm above the top of the lavatory and not more than 1 100 mm above the finished floor, and
  - (b) project not more than 100 mm from the wall.
- (5) A washroom described in Sentence 3.8.2.3.(6) shall be provided with a lavatory conforming to Clauses (l)(e), (g) and (h).

Conditions:

- .1 Space in front of existing vanities is non-conforming in designated barrier free washroom.

Proposed Up-grade:

- .1 Relocate vanities to provide requirements of OBC 2012.

Estimated Cost of Upgrade: EST. \$8,000.00 + HST

### 5.19 Universal Washrooms

OBC Requirements

#### 3.8.3.12. Universal Washrooms

- (1) A universal washroom room shall,
- (a) be served by a barrier-free path of travel,
  - (b) have a door that is capable of being locked from the inside and released from the outside in case of emergency and that has,
    - (i) a graspable latch-operating mechanism located not less than 900 mm and not more than 1 000 mm above the finished floor,
    - (ii) if it is an outward swinging door, a door pull not less than 140 mm long located on the inside so that its midpoint is not less than 200 mm and not more than 300 mm from the latch side of the door and not less than 900 mm and not more than 1 100 mm above the finished floor, and
    - (iii) if it is an outward swinging door, a door closer, spring hinges or gravity hinges, so that the door closes automatically,
  - (c) have one lavatory conforming to Sentences 3.8.3.11.(1), (3) and (4);
  - (d) have one water closet conforming to Article 3.8.3.9. that is located in accordance with Clause 3.8.3.8.(2)(a) or (b), (See Appendix A.)
  - (e) have grab bars conforming to,
    - (i) Sentence 3.8.3.8.(3), if the water closet is located in accordance with Clause 3.8.3.8.(2)(a), or
    - (ii) Sentence 3.8.3.8.(4), if the water closet is located in accordance with Clause 3.8.3.8.(2)(b),
  - (f) have no internal dimension between walls that is less than 1 700 mm,
  - (g) have a coat hook that conforms to Clause 3.8.3.8.(1)(e) and a shelf that is located not more than 1 100 mm above the finished floor and projects not more than 100 mm from the wall,
  - (h) be designed to permit a wheelchair to turn in an open space not less than 1 700 mm in diameter,
    - (i) be provided with a door equipped with a power door operator if the door is equipped with a self-closing device,
  - (j) be provided with a mirror,
    - (i) installed above a lavatory described in Clause (1)(c), and
    - (ii) mounted with its bottom edge not more than 1 000 mm above the finished floor or inclined to the vertical to be usable by a person in a wheelchair, and
  - (k) have lighting controlled by a motion sensor conforming to Sentence 12.2.4.1.(2). (See Appendix A.)
- (2) A universal washroom shall have,
- (a) an emergency call system that consists of audible and visual signal devices inside and outside of the washroom that are activated by a control device inside the washroom, and
  - (b) an emergency sign that contains the words in the event of **an emergency push emergency button and audible and visual signal will activate** in letters at least 25 mm high with a 5 mm stroke and that is posted above the emergency button. (See Appendix A.)

- (3) A clear space not less than 810 mm wide and 1 830 mm long shall be provided in each universal washroom for an adult-size change table. (See Appendix A.)
- (4) Where the clear space provided for an adult-size change table is adjacent to a wall, reinforcement shall be installed in the wall to permit the future installation of the change table.
- (5) Where an adult-size change table is installed, it shall,
- (a) when fully loaded, have a surface height above the finished floor that can be adjusted from between 450 mm and 500 mm at the low range to between 850 mm and 900 mm at the high range,
  - (b) be designed to carry a minimum load of 1.33 kN,
  - (c) have a clear floor space parallel to the long side of the table not less than 760 mm wide and 1 500 mm long, and
  - (d) in the case of a fold-down table,
    - (i) be installed so that it does not encroach into a clear transfer space described in Clause 3 .8.3 .8.(2)( a) or (b), and
    - (ii) have no operating mechanisms higher than 1 200 mm.
- (6) A universal washroom need not conform to Sentences (3) and (4) if,
- (a) it is located in an individual suite that,
    - (i) is used for an *assembly occupancy*, a *business and personal services occupancy*, a *mercantile occupancy* or an *industrial occupancy*, and
    - (ii) meets one of the following requirements,
      - (A) it is located in a *building* that is less than 300 m<sup>2</sup> in *building area*, or
      - (B) it is less than 300 m<sup>2</sup> in area, if located in a *building* that is at least 300 m<sup>2</sup> in *building area*, or
  - (b) another universal washroom conforming to this Article is provided on the same floor level within 45 m. (See Appendix A.)

Conditions:

- .1 No universal washroom has been provided in the building.

Proposed Up-grade:

- .1 New universal washroom would be necessary during extensive renovation or building addition.

Estimated Cost of Upgrade:

Est.        \$40,000.00 + HST

**5.20 Shower and Bathtubs**

OBC Requirements

**3.8.3.13. Showers and Bathtubs**

(1) Except within a suite of residential occupancy, if showers are provided in a building, the number of barrier-free showers shall conform to Table 3.8.3.13. (See Appendix A.)

**Table 3.8.3.13  
Minimum Number of Barrier-Free Showers  
Forming Part of Sentence 3.8.3.13(1)**

Number of Showers Provided in a Group	Minimum Number of Showers Required to be Barrier-Free
1	0
2 to 7	1
Over 7	1, plus 1 for each additional increment of 7 showers in a group
Column 1	2

- (2) A barrier-free shower required by Sentence (1) shall,
- (a) be not less than 1 500 mm wide and 900 mm deep,
  - (b) have a clear floor space at the entrance to the shower not less than 900 mm deep and the same width as the shower, except that fixtures are permitted to project into that space provided they do not restrict access to the shower, (See Appendix A.)
  - (c) have a slip-resistant floor surface,
  - (d) have a threshold that is level with the adjacent finished floor or a bevelled threshold not more than 13 mm higher than the adjacent finished floor,
  - (e) have a hinged seat that is not spring-loaded or a fixed seat that shall be,
    - (i) not less than 450 mm wide and 400 mm deep,
    - (ii) mounted not less than 430 mm and not more than 485 mm above the finished floor,
    - (iii) designed to carry a minimum load of 1.3 kN,
    - (iv) located so that the edge of the seat is within 500 mm of the shower controls, (See Appendix A.)
  - (f) have a wall mounted continuous L-shaped grab bar conforming to Sentence 3.8.3.8.(7) located on the same wall as the controls, with the horizontal component of the grab bar,
    - (i) mounted not more than 850 mm above the finished floor, and
    - (ii) located so that the end of the horizontal component is within 100 mm from the edge of the shower seat, (See Appendix A.)
  - (g) have a pressure-equalizing or thermostatic mixing valve controlled by a lever or other device operable using a closed fist from the seated position,
  - (h) have a hand-held shower head with not less than 1 500 mm of flexible hose located so that it can be reached from the seated position and equipped with a support so that it can operate as a fixed shower head, and
    - (i) have fully recessed soap holders that can be reached from the seated position.
- (3) Individual showers that are provided for use by patients or residents in buildings of Group B, Division 2 or 3 occupancy shall conform to Sentence (2).

- (4) Individual bathtubs that are provided for the use of patients or residents in buildings of Group B, Division 2 or 3 occupancy shall have,
- (a) faucets that have lever type handles without spring loading or that operate automatically,
  - (b) faucet handles that are located so as to be usable by a person seated in the bathtub,
  - (c) unless the bathtub is free-standing, a continuous L-shaped grab bar conforming to Sentence 3.8.3.8.(7) with 900 mm long horizontal and vertical components mounted with,
    - (i) the horizontal component located not less than 150 mm and not more than 200 mm above and parallel to the rim of the bathtub, and
    - (ii) the vertical component located not less than 300 mm and not more than 450 mm from the control end of the bathtub, and
  - (d) unless the bathtub is free-standing, a grab bar conforming to Sentence 3.8.3.8.(7) that is located at each end of the bathtub and is,
    - (i) at least 750 mm long,
    - (ii) mounted vertically from a point 200 mm above the rim of the bathtub, and (iii) mounted within 150 mm from the edge of the bathtub, measured horizontally. (See Appendix A.)
- (5) Where a barrier-free bathtub is provided, a clear floor space at least 900 mm wide and 1 440 mm long shall be provided along the full length of the bathtub.

**Conditions:**

- .1 Existing showers provided (1 for males and 1 for females as required by the Ministry of Labour and complies with the OBC 2012 requirements.

**5.21 Shelves or Counters for Telephones**

**OBC Requirements**

**3.8.3.15. Shelves or Counters for Telephones (See Appendix A.)**

- (1) Where more than one telephone is provided for public use, a built-in shelf or counter shall be provided for at least one telephone.
- (2) A shelf or counter described in Sentence (1) shall,
- (a) be level,
  - (b) be not less than 500 mm wide and 350 mm deep, and
  - (c) have, for each telephone provided, a clear space that,
    - (i) is not less than 810 mm wide and 1 370 mm deep, centred on the telephone, and
    - (ii) has no obstruction within 250 mm above the surface.
- (3) The top surface of a section of the shelf or counter described in Sentence (1) shall,
- (a) be located not less than 775 mm and not more than 875 mm from the finished floor, and
  - (b) have a knee space not less than 740 mm high.
- (4) Where a wall-hung telephone is provided above the shelf or counter section described in Sentence (3), it shall be located so that the receiver and coin or card slot are not more than 1 200 mm from the finished floor.
- (5) Where more than one telephone is provided for public use in a normally occupied floor area that is not required by Article 3.8.2.1. to have a barrier-free path of travel, a built-in shelf or counter that conforms to Sentences (2), (3) and (4) shall be provided for at least one telephone.

**Conditions:**

- .1 Not applicable. No public phones exist.

## 5.22 Drinking Fountains

### OBC Requirements

#### **3.8.3.16. Drinking Fountains (See Appendix A.)**

- (1) Where more than one drinking fountain is provided, at least one shall be a barrier-free fountain that conforms to Sentences (2) and (3).
- (2) A barrier-free drinking fountain shall,
  - (a) have a spout located near the front of the unit not more than 915 mm above the finished floor,
  - (b) be equipped with controls that are easily operated from a wheelchair using one hand with a force of not more than 22 N or operates automatically,
  - (c) project the water at least 100 mm high,
  - (d) provide the water stream at a vertical angle of up to,
    - (i) 30°, where the spout is located less than 75 mm from the front of the fountain, or
    - (ii) 15°, where the spout is located not less than 75 mm and not more than 125 mm from the front of the fountain,
  - (e) be detectable by a cane at a level at or below 680 mm from the finished floor; and
  - (f) where the drinking fountain is cantilevered, meet the following requirements:
    - (i) be mounted not more than 915 mm above the finished floor,
    - (ii) provide a clearance height under the fountain of not less than 735 mm above the finished floor,
    - (iii) have a clear depth under the fountain of not less than 450 mm,
    - (iv) have a clear width under the fountain of not less than 760 mm,
    - (v) have a toe clearance height under the fountain of at least 350 mm above the finished floor from a point 300 mm back from the front edge to the wall, and
    - (vi) have a depth at the base of the fountain of at least 700 mm.
- (3) A barrier-free drinking fountain required by Sentence (1) shall have a clear floor space in front of, or adjacent to, the fountain that is a minimum of 810 mm deep and 1 370 mm wide.
- (4) Where more than one drinking fountain is provided in a normally occupied floor area that is not required by Article 3.8.2.1. to have a barrier-free path of travel, at least one shall be a barrier-free fountain that conforms to Sentences (2) and (3).

### Conditions:

- .1 Not applicable

## 5.23 Platforms

### OBC Requirements

#### **3.8.3.17. Platforms**

- (1) A tactile attention indicator conforming to Article 3.8.3.18. shall be installed along any edge of a platform that is,
  - (a) not protected by a guard, and
  - (b) higher than 250 mm above the finished floor or ground or sloped steeper than 1 in 3.
- (2) Sentence (1) does not apply to the front edges of stages.

### Conditions:

- .1 Not Applicable

## **5.24 Tactile Attention Indicators**

### OBC Requirements

#### **3.8.3.18. Tactile Attention Indicators**

- (1) Where a tactile attention indicator is required, it shall conform to Sentence (2) and Clauses 4.1.1, and 4.1.2, of ISO 23599, "Assistive Products for Blind and Vision-Impaired Persons - Tactile Walking Surface Indicators".
- (2) The depth of the tactile attention indicator shall be not less than 300 mm and not more than 610 mm.

### Conditions:

- .1 Existing condition does not conform to OBC (2012)
- .2 Existing stairs require a tactile surface indicator at interior and exterior conditions.
- .3 Upgrade required if extensive renovation or addition.

### Proposed Up-grade:

- .1 Install tactile indicators at top and bottom of stairs and high contrast stair tread nosing.

### Estimated Cost of Upgrade:

**Est.      \$12,000.00 + HST**

## **6.0 Accessibility Standards for Ontarians with Disabilities Act design of public spaces (DOPS)**

### **6.1 Outdoor Public Use Eating Areas**

Conditions:

- .1 Not applicable.

### **6.2 Outdoor Play Spaces**

Conditions:

- .1 Not applicable.

### **6.3 Exterior Paths of Travel**

Conditions:

- .1 Walkways meet the Standards for DOPS.

Proposed Up-grade:

- .1 None required

### **6.4 Off street Parking**

Conditions:

- .1 Off street parking has been provided and meets the Standards for DOPS.

Proposed Up-grade:

- .1 None required

### **6.5 Service Counters**

Conditions:

- .1 Customer service counters has been provided and meets DOPS standards.

### **6.6 Fixed Queuing Guides**



Conditions:

- .1 Not Applicable

**6.7 *Waiting Areas***

Conditions:

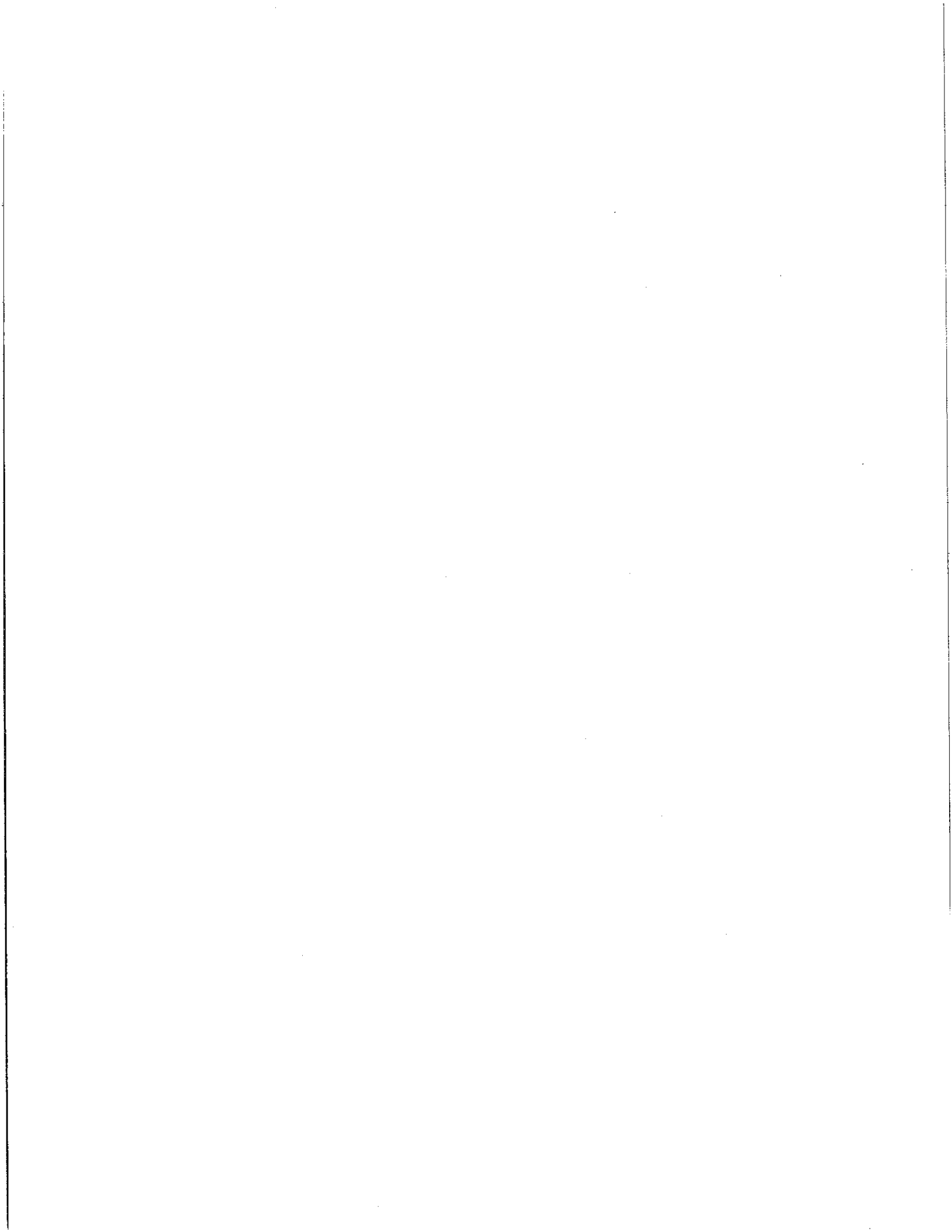
- .1 Conforms. Existing waiting areas have sufficient waiting space and have sufficient areas for turning radius.

## **7.0 Conclusions and Recommendations Barrier Free Assessment**

The following conclusion and recommendations of the barrier free upgrades is qualified by the following conditions:

- The remaining identified upgrades noted in the summary of upgrades can be considered by the Owner should they choose to exceed the Ontario Building Code (2012) and implement changes which would be comparable to a newly constructed building that had to meet all criteria of Section 3.8 of the code.
- The design of public spaces (DOPS) standards are met at the Owners building. Upgrades at this time are not required.

**END OF BARRIER FREE ASSESSMENT REPORT**





**Library Board Minutes  
September 23, 2019 at 6 pm**

**In attendance:** Tina Martin, Bob Elliott, Chris Jull, Liz Moore, Debbie Piper, Doug Walli,  
Marie Rosset

**Absent with regrets:** Stephen Boyle, Gloria Brown

**Absent until 6:45pm:** Debbie Piekarski,

**1. a) Approval of agenda**

**Motion # 2019-45 Elliott-Walli:** That the agenda for the September 23, 2019 meeting be adopted as amended.

**b) Disclosure of pecuniary interest**

None.

**d) Approval of minutes for June 24, 2019 meeting.**

**Motion # 2019-46 Walli-Elliott:** That the Minutes for the June 24, 2019 meeting be adopted as presented.

**2. Business Arising**

**a) Powassan Tour Project**

Hayden Wice completed his final report, which needs to be edited by Marie and forwarded to Board Members. Overall the whole project was very successful and the plan is to continue with the tours next summer. Once the report is reviewed and approved by the Board it will be forwarded to the Municipal Council.

**b) New Board Member Package - Composition**

The following documents will be sent or given to all new members:

1. Current Strategic Plan
2. Past minutes – one year's worth
3. Governance policies:
  - GOV-01 Board Terms of Reference (explains most questions about meetings)
  - GOV – 02 Board Directors' Duties and Responsibilities
4. Annual Report – latest
5. Library Brochure
6. The link to Resource Kit for New Library Board Members from OLS-North, which includes many links to other useful information

The new member will be sent or receive the package and a follow up meeting with the CEO will be arranged to discuss and clarify any questions.

DATE OF COUNCIL MTG.	Nov. 5/19
AGENDA ITEM #	8-1

**c) Valuing Northern Libraries - PDUPL 2018 SRI**

During the Board training session on September 16, the issue of the Valuing Northern Libraries Study was discussed. It involves entering the library data from the Annual Library Survey into a worksheet (SROI Measurement Tools), which then assigns an agreed upon value for each of the entries and returns a final ROI value. In 2018 the following were the outcomes for the Powassan & District Union Public Library:

- For each municipal dollar invested, the Total Return on Investment is \$17.14
- Total economic Benefit : \$2,646,894.15  
(Cultural Identity & Regional Integrity \$35,386.00,  
Social Inclusion \$40,125.09,  
Cognitive & Literacy Development \$282,979.52,  
Health & Wellness \$47,296.00,  
Engaged Citizens & Safer Communities \$985,992.46,  
Entertainment & Enjoyment \$797,836.26,  
Economic Development \$355,475.20)
- Benefit per resident: \$383.16
- Benefit per household: \$959.02
- Impact of one open hour: \$597.41

These outcomes will be posted on our website and featured in the October newsletter, which will be a great Segway to announce Library Week (October 20 – 26)

**3. Correspondence**

- None to report

**4. Committee Reports**

**a) Property Committee (PC) Report**

The following were projects tackled over the summer:

- AODA approved front door replacement – August 14-15  
Total cost \$3,602  
EAG grant 2,300  
Cost to library \$1,203
- Platform and Gazebo – July 11  
Total cost \$1,757.72 (Platform 966.72, Gazebo 791)  
Donation 1,000  
Cost to library \$757.72
- Oak tree planting – September 12  
Cost of tree \$132 (reduced by 40%)

**Paving of Library parking lot - update**

- The project is shelved until we have additional information about the Municipality's plans for the 250 Clark parking lot and the sanitary lines adjacent to the library.
- 3 quotes were obtained from local contractors, ranging from \$7,950 to \$27,500
- Bob Elliott commented that paving may not be the most environmentally friendly option. The Property Committee may want to look at other options.

**b) Fundraising Committee Report**

- The net revenue from the 7<sup>th</sup> Annual Golf Tournament was \$3,007, which is a success given that our goal was to raise at least \$2,500. We had 9 hole-sponsorships and 24 players. The plan is to continue with this event next year.
- Received the second half of the OPPA grant totaling \$200, to be used on children programming

**c) Policy Committee Report**

- Added "Establish programming and services for the LGBTQ population" to the 2019-2022 Strategic Plan under Objectives and Action Plans 5.1
- Current Emergency Instructions were update to be more specific and the Evacuating Building Instructions will be reviewed by the Fire Department.
- RES-09 Dress Code Policy was reviewed and modified to state that Library Staff will refrain from using heavily scented hygiene products.
- AC-01 Accessibility Policy was reviewed and required no modifications.

**d) Friends of the Library Report**

- The Friends have agreed to help with the next Lunch & Learn scheduled for October 4<sup>th</sup>.
- Their next fundraising activity is a silent auction for a fall themed basket.
- The maple syrup cookbook is now the responsibility of the Library, which may decide to reissue a small number produced in-house.
- The Friends covered the expense of Science North and the Reptile Fellow this past summer totaling \$405.28

**5. Financial Report**

The financial reports for June, July, and August 2019 were presented.

**Motion # 2019-47 Jull-Moore:** That the Financial Reports for June 2019 be adopted as presented.

**Motion # 2019-48 Walli-Piper:** That the Financial Reports for July 2019 be adopted as presented.

**Motion # 2019-49 Piper-Walli:** That the Financial Reports for August 2019 be adopted as presented.

**6. Library Report**

The Library report for June, July, and August 2019 were presented.

**Motion # 2019-50 Moore-Jull:** That the Library Report for June 2019 be adopted as presented.

**Motion # 2019-51 Piper-Jull:** That the Library Report for July 2019 be adopted as presented.

**Motion # 2019-52 Elliott-Moore:** That the Library Report for August 2019 be adopted as presented.

**7. New Business**

**a) Upcoming Events**

Currently, the library runs an average of 5 to 6 events per day while open. Most of these events are recurring events with committed and regular attendees. In the past, the staff

tried to feature at least one big event per month. These big events require a lot of time and preparation and often in the past attendance has been disappointing, resulting in cancelations. The staff along with the administration has decided to concentrate its time and efforts on improving the regular events in the future.

Noteworthy events for October are:

- Lunch and Learn with author John Levesque on October 4<sup>th</sup>.
- Library Week events: October 20 to 26
  - Includes installing the nymph statue made by Mike Raymond in the backyard
  - Installing a plaque at the base of the new oak tree – Library Week 2019
- Downstairs Art Gallery feature Sarah Carlin-Ball, completing her Bird Nest painting every Tuesdays at 1pm.
- Christmas Party for Board Members, Volunteers, and Staff – December 13, 2019
- Christmas Open House – December 20<sup>th</sup> 1 to 3pm

**b) Powassan & Area Work Group for Health**

Marie attended their first meeting, along with many heads of a variety of organizations relevant to the health of this area's (senior) population. The experience was positive and the hope is to better synchronize the services being provided currently.

**c) Grants – Update**

- Provincial Library Operational Grant – deadline October 24th

**8. Adjournment**

**Motion # 2019-53 Moore:** That the September 23, 2019 meeting be adjourned at 7 pm.

**Next Meeting: Monday October 28, 2019 at 6pm**

Chairperson: Kristine Martin  
Kristine Martin, Chair

Secretary: Marie Rosset  
Marie Rosset, CEO

## 2019 Powassan Walking Tour Outcomes

### Summary

Date	Tour	Attendance
21-Jun-19	Grand Opening	11
5-Jul-19	Whole Sha-Bam	1
12-Jul-19	Religion & Residences	1
2-Aug-19	All Work... Some Play!	1
9-Aug-19	Religion & Residences	1
10-Aug-19	Whole Sha-Bam	10
12-Aug-19	Religion & Residences	5
15-Aug-19	Whole Sha-Bam	5
17-Aug-19	Whole Sha-Bam	1
<b>Total</b>		<b>36</b>

#### Costs

Wages	\$	8,776.00
Benefits		1,684.80
Handout brochure		295.00
Video		1,000.00
<b>Total</b>	<b>\$</b>	<b>11,755.80</b>

#### Revenues

YCW Grant	\$	5,230.40
Mun. of Powassan		2,615.20 wages
Mun. of Powassan		1,000.00 video
Mun. of Powassan		295.00 brochure
<b>Total</b>	<b>\$</b>	<b>9,140.60</b>

**Diff**                    \$                    (2,615.20)

### Positive Outcomes

- Amazing experience for two local students, Hayden Wice - Tour Guide Developer and Forrest Herman - video producer.
- Video was completed at the end of August and is now on YouTube. It can also be found on the Library Website under Events - Tour Guide
- Tour handouts were printed by Penney and Company.
- Tour information is now available for future tours and volunteer guides
- A how-to guide exist for expanding the tour
- Municipality contributed to the financing of the video, handouts, and covered .25 of the intern's wages.

### Lessons Learned

- Advertising and cross promotion of the event could have been increased and improved.
- The weather in July was too hot, making it difficult to schedule any tours



## Moving Forward

- It is the hope that someone volunteers next summer to offer the tours to the community. Alternatively, numbers could be installed at different noteworthy locations in Downtown Powassan. The public could follow a recorded audio of a self-guided tour similar to the ones offered in museums. The recording would need slight alterations to accommodate the different locations.
- The library will keep copies of the video in different formats (DVD and USB) as part of their collection. They will be available for borrowing and will be a useful resource, especially to those who do not have access to the internet and You Tube.

Powassan & District Union Public Library

Number of Members

October 31, 2019

	Total	%
Powassan	1,275	63.40%
Chisholm	358	17.80%
Nipissing	378	18.80%
Restoule	76	3.53%
Staff	3	0.14%
Others	<u>65</u>	3.02%
Total	2,155	

**MEMORANDUM**

TO: MAYOR/COUNCIL  
FROM: K. BESTER, DEPUTY CLERK  
DATE: OCTOBER 30, 2019  
RE: CEMETERY BYLAW

---

I recently attended the Municipal Compliance and Municipal Approvals for Cemeteries and Crematorium: Funeral, Burial and Cremation Act, 2002 session held in Sudbury a few weeks back. Most of the information provided was not new, given that we had been audited a few years back and at that time had revised our bylaw, etc. to meet the prescribed legislative format.

At this time I would however respectfully ask that Council support a review of the bylaw by myself, and the subsequent provision of a Draft for Council to review, to ensure that all responsibilities (both municipal and consumer ones) are clearly stated within our bylaw, and that we have all of the forms, etc. in place, as per the Funeral, Burial and Cremation Act, 2002.

This review would not take a lot of time and Council review of the Draft, and subsequent comments, etc. could then be addressed prior to the Final bylaw being passed and submitted to the appropriate authority.

Your direction on this matter is appreciated.

Thank you.

K.Bester

DATE OF COUNCIL MTG.	Nov. 5/19
AGENDA ITEM #	9-1

THE CORPORATION OF THE

# MUNICIPALITY OF POWASSAN

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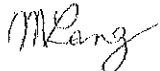
## MEMO

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**TO:** COUNCIL  
**FROM:** MAUREEN LANG, CAO/CLERK-TREASURER  
**SUBJECT:** MUNICIPAL INTEGRITY COMMISSIONER-DAVID KING  
**DATE:** OCTOBER 30, 2019

---

David King was appointed as our Integrity Commissioner in 2018. He is requesting us to do an "Inquiry Protocol, Procedures and Council Training Session" on his role. David King is also the Integrity Commissioner for Chisholm Township and has proposed a joint training session to be held during the last two weeks of November or first two weeks of December. He is asking for a date of availability.



M. Lang  
CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	Nov. 5/19
AGENDA ITEM #	9-2.

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW no. 2019-26**

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Being a By-Law to provide for reduced load periods within the boundaries of the Municipality of Powassan

---

WHEREAS subsection 7 of section 122 of The Highway Traffic Act, R. S. S. 1990, Chap. H. 8 as Amended, provides that the municipal corporation or other authority having jurisdiction over a highway may by by-law designate the date on which a reduced load period shall start or end and the highway or portion thereof under it's jurisdiction to which the designation applies;

AND WHEREAS the reduced load period is deemed necessary for the protection of certain highways in the Municipality of Powassan and therefore the council of the Municipality of Powassan enacts as follows:

1. The provisions of subsections 1, 2, 3 and 4 of section 122 of The Highway Traffic Act apply to all municipal roadways within the boundaries of the Municipality of Powassan during the period from the 1<sup>st</sup> day of March until the 30<sup>th</sup> day of June inclusive in each and every year. The preceding dates may be altered at any time at the discretion of the Public Works Foreman or his alternate.
2. Reduced load periods may also be placed on all or any municipal road during the entire year notwithstanding the period of time mentioned in Paragraph 1.
3. The Municipality of Powassan reserves the right to further reduce weight limits on certain roads as deemed necessary by the Public Works Supervisor or other Council authority.
4. The provisions of this by-law shall not extend to the use of the municipal roadways for deliveries to or removals from any premises abutting thereon; to ambulances, police or fire department vehicles, to public utility emergency vehicles; to vehicles actually engaged in works undertaken for or on behalf of the Municipality, or to a privately-owned vehicle driven to or from the owner's residence abutting thereon.
5. That signage be erected in accordance with the regulations under The Highway Traffic Act during above noted periods where this by-law shall be enforced.
6. Any person violating the provisions of this by-law shall be subject to the penalties provided in section 125 of The Highway Traffic Act and all such penalties shall be recovered under the provincial Offences Act.
7. That By-law 2008-19 is hereby rescinded.

READ a FIRST and SECOND time, the 15<sup>th</sup> day of October, 2019  
READ a THIRD and FINAL time, the 5<sup>th</sup> of November, 2019

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Mayor

---

CAO-Clerk/Treasurer

DATE OF COUNCIL MTG.	NOV. 5/19
AGENDA ITEM #	10-1

7. DONATION / CONTRIBUTION APPLICATION

The Municipality of Powassan

RECEIVED

03131258

Name of Organization <b>Powassan Girl Guides</b>		Registered Charity # if applicable
Address: <b>301 Edward St Powassan</b> Mailing address if different:		
Contact Name <b>Sherry Young</b>		Position within Organization <b>Guider in Charge.</b>
Contact No. (705) <b>724 2811</b>	Email: <b>shyone0555@yahoo.com</b>	
List of Current Executive (name/position)		Contact No.
1. <b>Heanne Clelland Treasurer</b>		<b>705 492-9569</b>
2. <b>Sherry Young Guider in Charge.</b>		<b>705 724 2811</b>
3. <b>Shirley St Denis leader</b>		<b>705 840 3664</b>
4. <b>Shannon Vallinecourt leader</b>		
Statement of Goals and Objectives of your Organization: <b>Develop the kinds of leadership to empower the girls to be all they can. Skills that will help her build confidence &amp; be ready for anything. Scar.</b>		
Benefit of Donation or Contribution Requested: <b>Year end. To help with camps, crafts, trip</b>		
Donation or Contribution Request: <i>If Municipal Resource must include date/time/hours</i>		
Monetary (Cash) Request Maximum of \$500.00		
Has your Organization requested assistance in the past? (Y/N)		
If yes amount requested: <b>Yes</b> Amount received: <b>\$ 500.00</b>		
Is your Organization requesting assistance from others (local groups/provincially): (Y/N)		
If yes whom: <b>Powassan region</b>		
amount requested: <b><del>300.00</del> Donation</b> Amount received: <b>300.00</b>		
Signature <b>Sherry Young</b>		Date <b>Dec 31 2019</b>

Passed: Council meeting of .....2011 Resolution no. 2011-

DATE OF COUNCIL MTG.	<b>Nov 5/19</b>
AGENDA ITEM #	<b>12.1</b>

Date: November 5, 2019

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

That Council requests an update from the Ministry of Transportation regarding their timeline and plans for interchanges on Highway 11, north and south of Powassan. Also an update regarding the construction of service roads from these interchanges. Deputy Mayor Randy Hall to contact the Ministry on behalf of the Municipality.

\_\_\_\_\_ Carried                  \_\_\_\_\_ Defeated                  \_\_\_\_\_ Deferred                  \_\_\_\_\_ Lost

\_\_\_\_\_ Mayor

Recorded Vote: Requested by \_\_\_\_\_

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

DATE OF COUNCIL MTG.	Nov. 5/19
AGENDA ITEM #	12.2

**7. DONATION / CONTRIBUTION APPLICATION**

Name of Organization Trout Creek Booster Club		Registered Charity # if applicable
Address: P.O. Box 418 Trout Creek, Ontario PoH 2Lo Mailing address if different:		
Contact Name Tonya Eckensviller		Position within Organization Co-Treasure
Contact No. (705) 498-4029	Email: mata.tonya@gmail.com	
List of Current Executive (name/position)	Contact No.	
1. Melanie Eckensviller – Treasurer	705-477-3007	
2. Robyn Varey – Chairperson	705-358-8842	
3. Tonya Eckensviller – Co-Treasure	705-498-4029	
4. Heather Nadeau	705-723-5089	
Statement of Goals and Objectives of your Organization:  To provide events and activities in the community for children.		
Benefit of Donation or Contribution Requested:  Assist in the financial contribution of paying for hosting events for children (Halloween Dance – pumpkins, Christmas Event – Cookies for decorating, Hot Chocolate), as well as ice fees for Sunday afternoons		
Donation or Contribution Request: <i>If Municipal Resource must include date/time/hours</i>  \$500.00 Halloween Dance – Friday October 25 from 5:30-8 Christmas Event – Sunday December 8 <sup>th</sup> from 11-3 Ice Times – Sunday afternoons from 12 – 3 -		
Monetary (Cash) Request Maximum of \$500.00		
Has your Organization requested assistance in the past? (Y/N) No		
If yes amount requested: _____ Amount received: _____		
Is your Organization requesting assistance from others (local groups/provincially): (Y/N) NO		
If yes whom: amount requested: _____ Amount received: _____		
Signature: Tonya Eckensviller		Date 01/11/2019

DATE OF COUNCIL MTG.	Nov 5/19
AGENDA ITEM #	12-3



[Committee Logo]

October 29, 2019

**The Municipality of Powassan**  
250 Clark Street  
PO Box 250  
Powassan, ON  
POH 1Z0



Dear Mayor and Council,

On December 6th, 2019 people across the country will be marking the 30<sup>th</sup> anniversary of the murders of 14 young university students at l'École Polytechnique de Montréal. These women died purely because they were women. The District of Parry Sound Violence Against Women Coordinating Committee is requesting the flags at all Municipal, Township and Village offices be lowered in remembrance of this tragic event.

The half-masting of the flag is part of our local campaign to draw attention to Violence Against Women but we'll also see this action taken on all federal buildings and establishments in Canada, including the Peace tower, from sunrise to sunset as the day has been set out as the National Day of Remembrance and Action on Violence Against Women. Your participation in our campaign is greatly appreciated, and sends an important message that the District of Parry Sound and all Townships, Villages and Municipalities within it, are working together towards the awareness and prevention of Violence Against Women in our community.

We hope you will support us in our attempts to draw attention to violence against women and would appreciate your commitment to this local initiative.

I would be pleased to speak to you about this and any other ways in which you are marking either December 6 or the 16 Days of Activism.

Yours,

Tahlia Holm  
[tholm@psdssab.org](mailto:tholm@psdssab.org)  
(705)746-4800 ext 5120

DATE OF COUNCIL MTG.	Nov 5/19
AGENDA ITEM #	13-1



**WOMAN ABUSE PREVENTION MONTH  
OFFICIAL PROCLAMATION**

**District of Parry Sound Social Services Administration  
Board ~ Killbear Room**

**November 1<sup>st</sup>, 10:00am**

**Please join us for proclamation and reception:**

**DSSAB Chair Rick Zanussi  
Parry Sound MPP Norm Miller  
Esprit Place Family Resource Centre**

**District of Parry Sound**



**Social Services  
Administration Board**



## MEASUREMENT & VERIFICATION REPORT

### Municipality of Powassan

### Report Period Analyzed: May 2018 – May 2019

Dear Ms. Maureen Lang,

RealTerm Energy is pleased to provide you with the Measurement and Verification (M&V) Report for the LED streetlight conversion that has taken place in the Municipality of Powassan. Using the information provided by the Municipality and Hydro One, an analysis of 12 consecutive months of bills was completed to compare the existing LED streetlight luminaires with the baseline inventory prior to the LED conversion in order to verify that the expected energy savings are being achieved. Results show that the projected energy savings for the Municipality of Powassan were met. On the following page of this report, you will find a summary of the analysis completed.

Should you have any additional questions, please do not hesitate to reach out to us.

Best Regards,

**Francisco (Paco) Ruiz de la Macorra**

Energy Efficiency Specialist

T. (514) 422-0305

[fmacorra@realtermenergy.com](mailto:fmacorra@realtermenergy.com) | [realtermenergy.com](http://realtermenergy.com)

REALTERM ENERGY CORP.

2160 de la Montagne, Suite 600, Montréal (Québec) H3G 2T3 | T: (438) 816-0134 | [www.realtermenergy.com](http://www.realtermenergy.com)

DATE OF COUNCIL MTC.	Nov. 5/19
AGENDA ITEM #	13.2

## M&V Report Summary

As an approach for comparison, the expected energy (kWh) and electric load (kW) savings were compared directly with the actual savings derived from the utility bills. For analysis purposes, the expected estimated yearly energy cost savings were adjusted for inflation and compared to the actual energy cost savings. Note that the analysis also includes the (15) lights that were installed in 2016 after the main project.

The following Hydro One account was analyzed for this report:

- 2000 6678 2851

Results show that the Municipality of Powassan achieved 66% in energy savings during the period analyzed, which is in line with the original anticipated energy saving of 66%. Thereby confirming that the projected savings were met, and no action is required from the Municipality.

### 1. Energy Data of the Baseline

	Baseline (Before Retrofit)	Actual
Quantity of Fixtures	242	242
Annual Operating Hours	4,320	4,320
Electric Load (kW)	47.8	16.2
Energy (kWh)	206,410	70,092

### 2. Baseline Period Adjustment

	Inflation Rate
Annual Energy Inflation (%)	3%

### 3. Energy Price Schedule

	Baseline	Post-Upgrade (Expected)	Variance	%
Energy Price, Per Contract	\$ 40,999	\$ 14,277	\$ 26,722	65%
Anticipated Energy Price, Inflation Adjusted	\$ 44,801	\$ 15,601	\$ 29,200	65%

### 4. Energy Savings Calculations

	Baseline	Actual (Based on Bills)	Variance	%
Electric Load (kW)	47.8	16.2	31.6	66%
Energy (kWh)	206,410	70,092	136,318	66%
Yearly Energy Cost (\$)	\$ 44,801	\$ 15,287	\$ 29,514	66%

### 5. Summary of Expected vs. Actual Savings

	Expected Savings (Per Contract)	Expected Savings, %	Actual Savings (Based on Bills)	Actual Savings, %
Electric Load (kW)	31.4	66%	31.6	66%
Energy (kWh)	135,744	66%	136,318	66%
Yearly Energy Cost (\$)	\$ 29,200	65%	\$ 29,514	66%



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400

October 24, 2019

Dear Head of Council:

We are writing to announce the release of the 2020 Ontario Municipal Partnership Fund (OMPF) allocations.

As communicated by the Premier at the Association of Municipalities of Ontario (AMO) conference, the government is maintaining the current structure of the OMPF for 2020. This means the program is the same as it was in 2019, while allowing for annual data updates and related adjustments.

We have been listening to municipalities and have heard that you need information early to allow time to plan for your budgets. That is why we are announcing allocations now – the earliest that OMPF allocations have ever been announced.

Consistent with prior years, Transitional Assistance will ensure that the 2020 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2019 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2019 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

As in prior years, Transitional Assistance continues to adjust in 2020 as fewer municipalities require this funding. Consequently, the 2020 OMPF will provide a total of \$500 million to 389 municipalities across the province.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2020 OMPF. This information and other supporting materials will be posted online at <http://www.fin.gov.on.ca/en/budget/ompf/2020>.

.../cont'd

DATE OF COUNCIL MEETING	Nov. 5/19
AGENDA ITEM #	133

Our government respects our municipal partners and we are committed to working together to serve the people of Ontario.

Sincerely,

*Original signed by*

Rod Phillips  
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

**Ontario Municipal Partnership Fund (OMPF)  
2020 Allocation Notice**



**Municipality of Powassan**

4959

In 2020, the Province is providing the Municipality of Powassan with \$1,023,300 in funding through the OMPF, which is the equivalent of \$690 per household.

<b>A</b>	<b>Total 2020 OMPF</b>	<b>\$1,023,300</b>
	1. Assessment Equalization Grant Component	\$303,900
	2. Northern Communities Grant Component	\$356,000
	3. Rural Communities Grant Component	\$194,300
	4. Northern and Rural Fiscal Circumstances Grant Component	\$169,100
	5. Transitional Assistance	-

<b>B</b>	<b>Key OMPF Data Inputs</b>	
	1. Households	1,483
	2. Total Weighted Assessment per Household	\$230,437
	3. Rural and Small Community Measure	100.0%
	4. Farm Area Measure	n/a
	5. Northern and Rural Municipal Fiscal Circumstances Index	6.6
	6. 2020 Guaranteed Level of Support	96.9%
	7. 2019 OMPF	\$1,000,800

*Note: See line item descriptions on the following page.*

# Ontario Municipal Partnership Fund (OMPF)

## 2020 Allocation Notice

---

Municipality of Powassan

4959

### 2020 OMPF Allocation Notice - Line Item Descriptions

---

Sum of 2020 OMPF grant components and Transitional Assistance, which are described in the 2020 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2020>

---

**A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.

---

**B1** Based on the 2019 returned roll from the Municipal Property Assessment Corporation (MPAC).

---

**B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

---

**B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2020 OMPF Technical Guide, Appendix A.

---

**B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2020 OMPF Technical Guide, Appendix B.

---

**B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2020 OMPF Technical Guide, Appendix D.

---

**B6** Represents the guaranteed level of support the municipality will receive through the 2020 OMPF. For additional information, see the 2020 OMPF Technical Guide.

---

**B7** 2019 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*



**Ontario Municipal Partnership Fund (OMPF)  
2020 Transitional Assistance Calculation Insert**



**Municipality of Powassan**

4959

<b>A 2020 OMPF Transitional Assistance (Line B2 - Line B1, if positive)</b>	<b>n/a</b>
---	------------

*As the municipality's 2020 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.*

<b>B Supporting Details</b>	
<b>1. Sum of 2020 OMPF Grant Components (excluding Transitional Assistance)</b>	<b>\$1,023,300</b>
<b>2. 2020 Guaranteed Support (Line B2a x Line B2b)</b>	<b>\$969,800</b>
a. 2019 OMPF	\$1,000,800
b. 2020 Guaranteed Level of Support (Line C)	96.9%

<b>C 2020 Guaranteed Level of Support (Line C1 + Line C2)</b>	<b>96.9%</b>
1. 2020 OMPF Minimum Guarantee	90.0%
2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	6.9%

*Note: See line item descriptions on the following page.*

## Ontario Municipal Partnership Fund (OMPF) 2020 Transitional Assistance Calculation Insert

---

Municipality of Powassan

4959

### 2020 Transitional Assistance Calculation Insert - Line Item Descriptions

---

**A** Transitional Assistance ensures that in 2020, northern municipalities will receive a minimum of 90 per cent of the support they received through the OMPF in 2019. The Municipality of Powassan's 2020 OMPF exceeds this level. As a result, Transitional Assistance is not required.

---

**B1** Sum of the following 2020 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.

---

**B2** Guaranteed amount of funding through the 2020 OMPF.

---

**B2a** 2019 OMPF Allocation Notice (Line A).

---

**B2b** Represents the guaranteed level of support the municipality will receive through the 2020 OMPF. For additional information, see the 2020 OMPF Technical Guide.

---

**C1** Reflects the minimum level of support for northern municipalities through the 2020 OMPF.

---

**C2** Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

2020 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Powassan

4959

**A Northern and Rural Municipal Fiscal Circumstances Index** **6.6**

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

<b>B Northern and Rural MFCI - Indicators</b>		
	Municipality of Powassan	Median
<b>Primary Indicators</b>		
1. Weighted Assessment per Household	\$230,437	\$284,000
2. Median Household Income	\$66,133	\$69,000
<b>Secondary Indicators</b>		
3. Average Annual Change in Assessment (New Construction)	0.7%	1.0%
4. Employment Rate	53.2%	56.0%
5. Ratio of Working Age to Dependent Population	145.0%	170.0%
6. Per cent of Population Above Low-Income Threshold	87.5%	86.0%

*Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.*

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2020 OMPF Technical Guide, as well as in the customized 2020 Northern and Rural MFCI Workbook.

**Ontario Municipal Partnership Fund (OMPF)**  
**2020 Northern and Rural Municipal Fiscal Circumstances Index**

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**Municipality of Powassan**

4959

**2020 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions**

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**A** The municipality's 2020 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2020 Northern and Rural MFCI Workbook.

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**B1** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

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**B2** Statistics Canada's measure of median income for all private households in 2015.

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**B3** Measures the five-year (2014 - 2019) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.

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**B4** Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.

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**B5** Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).

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**B6** Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

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**Ontario Municipal Partnership Fund (OMPF)  
2020 Cash Flow Notice**



**Municipality of Powassan**

4959

**2020 Cash Flow Notice - Line Item Descriptions**

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A Total 2020 OMPF allocation. See 2020 OMPF Allocation Notice, Line A.

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B1 - B4 Scheduled quarterly payments in respect of the 2020 OMPF allocation. Fourth quarter payment will be subject to holdback pending submission of all 2020 OMPF reporting requirements.

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**Ontario Municipal Partnership Fund (OMPF)**  
**2020 Cash Flow Notice**



**Municipality of Powassan**

4959

<b>A</b>	<b>Total 2020 OMPF</b> <b>(2020 Allocation Notice, Line A)</b>	<b>\$1,023,300</b>
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<b>B</b>	<b>2020 OMPF Quarterly Payments Schedule</b>	<b>\$1,023,300</b>	
1.	2020 OMPF First Quarter Payment	<i>Scheduled for January 2020</i>	\$255,825
2.	2020 OMPF Second Quarter Payment	<i>Scheduled for April 2020</i>	\$255,825
3.	2020 OMPF Third Quarter Payment	<i>Scheduled for July 2020</i>	\$255,825
4.	2020 OMPF Fourth Quarter Payment	<i>Scheduled for October 2020</i>	\$255,825

# Ontario Municipal Partnership Fund (OMPF)

## 2020 Allocation Notice



Municipality of Powassan

4959

In 2020, the Province is providing the Municipality of Powassan with \$1,023,300 in funding through the OMPF, which is the equivalent of \$690 per household.

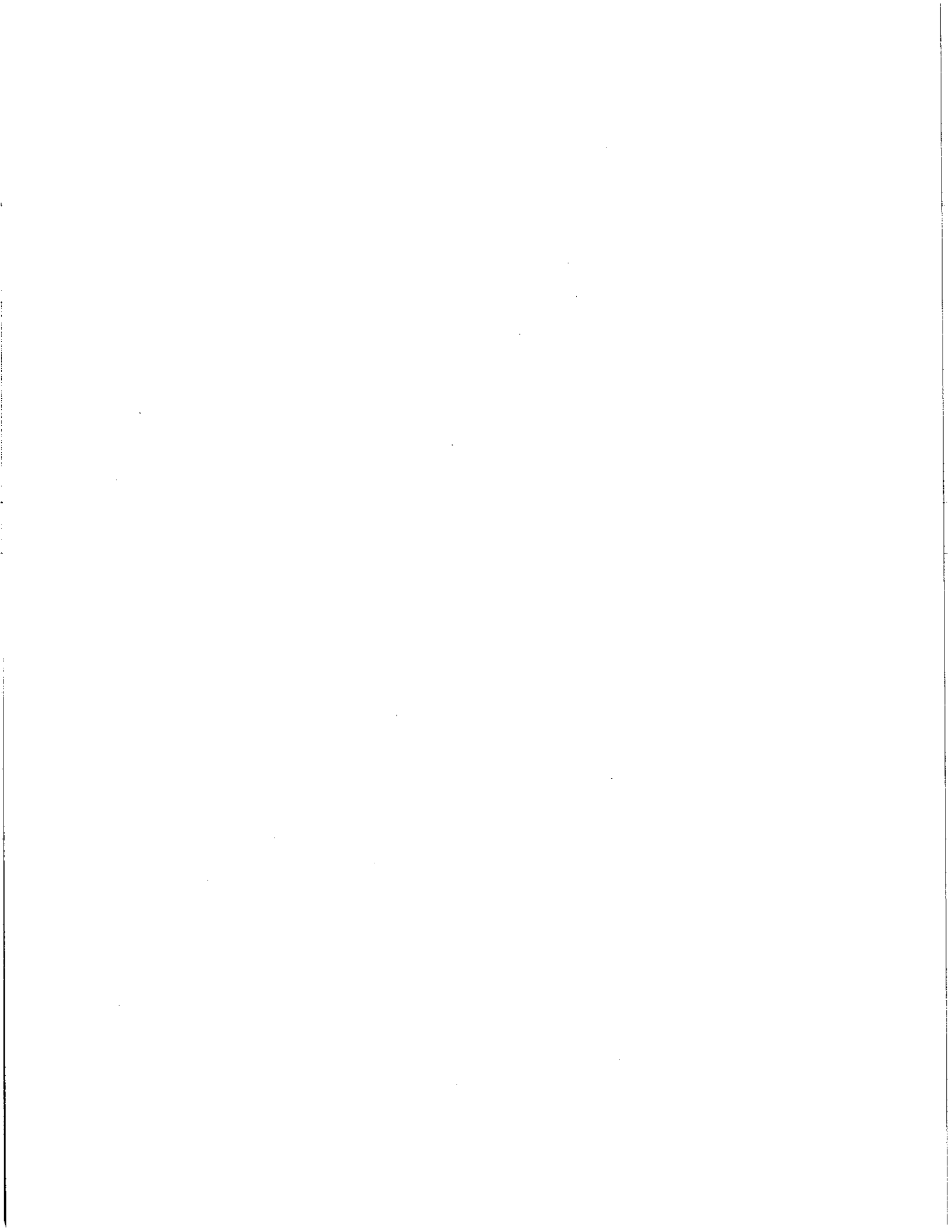
<b>A Total 2020 OMPF</b>	<b>\$1,023,300</b>
--------------------------	--------------------

1. Assessment Equalization Grant Component	\$303,900
2. Northern Communities Grant Component	\$356,000
3. Rural Communities Grant Component	\$194,300
4. Northern and Rural Fiscal Circumstances Grant Component	\$169,100
5. Transitional Assistance	-

### B Key OMPF Data Inputs

1. Households	1,483
2. Total Weighted Assessment per Household	\$230,437
3. Rural and Small Community Measure	100.0%
4. Farm Area Measure	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index	6.6
6. 2020 Guaranteed Level of Support	96.9%
7. 2019 OMPF	\$1,000,800

*Note: See line item descriptions on the following page.*





# Ontario Municipal Partnership Fund (OMPF)

## 2020 Allocation Notice

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Municipality of Powassan

4959

### 2020 OMPF Allocation Notice - Line Item Descriptions

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Sum of 2020 OMPF grant components and Transitional Assistance, which are described in the 2020 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at:  
**A** <http://www.fin.gov.on.ca/en/budget/ompf/2020>

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**A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes.

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**B1** Based on the 2019 returned roll from the Municipal Property Assessment Corporation (MPAC).

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**B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

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**B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2020 OMPF Technical Guide, Appendix A.

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**B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2020 OMPF Technical Guide, Appendix B.

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**B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCl corresponds to relatively positive fiscal circumstances, whereas a higher MFCl corresponds to more challenging fiscal circumstances. For additional information, see the 2020 OMPF Technical Guide, Appendix D.

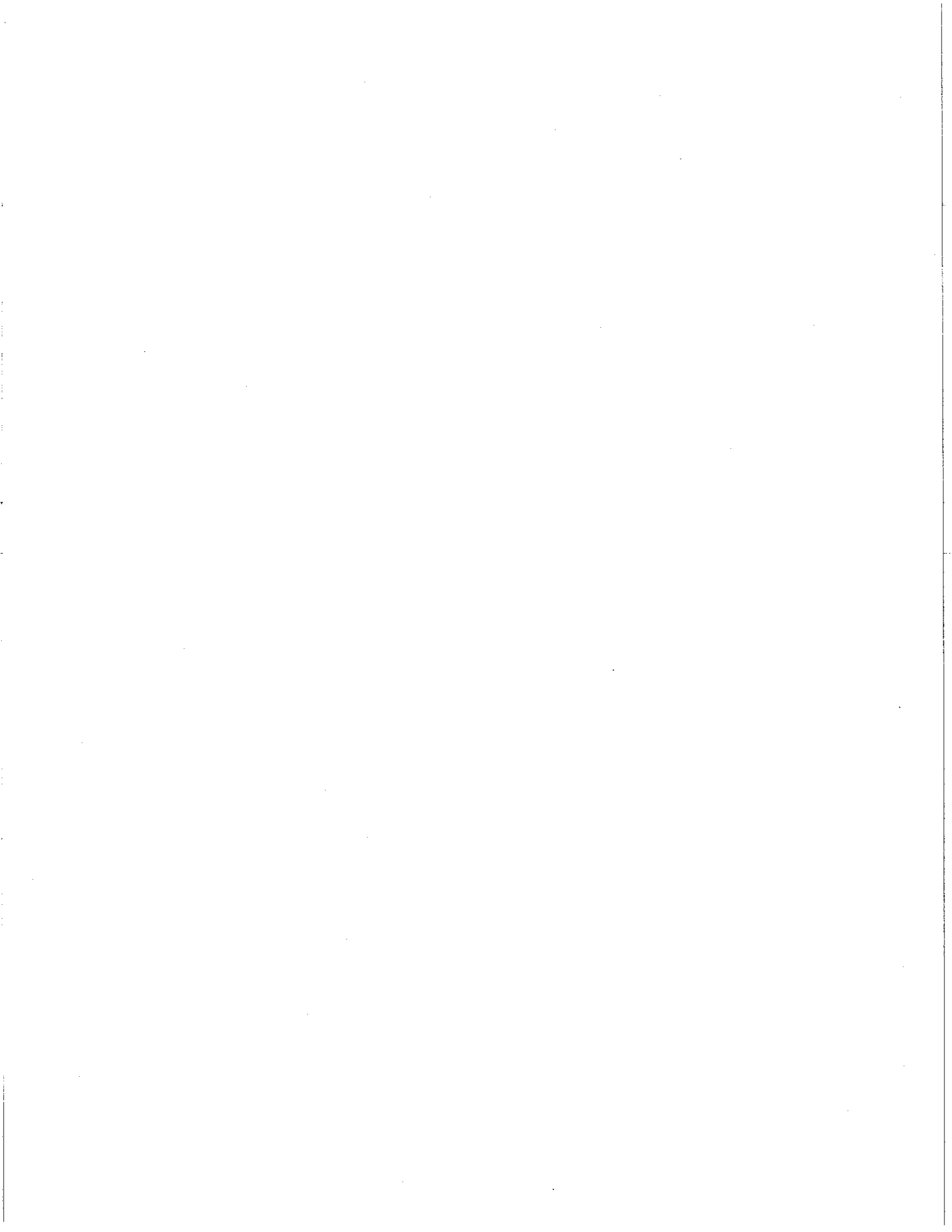
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**B6** Represents the guaranteed level of support the municipality will receive through the 2020 OMPF. For additional information, see the 2020 OMPF Technical Guide.

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**B7** 2019 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*



Why are we always going into closed meetings? What do we have to hide? | Are there ways to speed up our meetings?

Does the Mayor get to vote? | How can I ask the Clerk for a ruling? | How do I ask for a recorded vote? | Should council meetings last 4 hours?



# Amberley Gavel Announces the Meetings Workshop

*Facilitated by Nigel Bellchamber and Fred Dean*

More than any other topic, Nigel and Fred are asked questions about meetings procedures. There is a sense in many municipalities that meetings are not going smoothly, council decisions are either rushed or too slow in the making, and how staff provide advice is a concern.

This full day programme will improve decision making. It will also give a member the skills to navigate the twists and turns of council procedures to ensure a greater likelihood of achieving individual goals.

## Your Facilitators



Nigel Bellchamber & Fred Dean have extensive experience in municipal government. Both are Principals in Amberley Gavel Ltd. They have facilitated AMO councillor training since 2002. Nigel consults on strategic plans, CAO recruitment, organizational reviews and financial plans. Fred has practiced municipal law for over 40 years and serves as a municipal "coach" for elected and appointed officials.



## Taking the mystery out of municipal meetings

The rules governing municipal meetings are found in the Municipal Act 2001 and other Provincial Acts and Regulations; the local procedure by-law adopted by Council, and authoritative texts such as Robert's, Bourinot, or Duchesne.

Learn about their origins, which ones apply when, what options for process improvements your Council might make, and how to speed up or eliminate routine repetition in order that Council can focus on the issues that are most important.

Clarity on roles, rules and how to conduct a meeting with civility are all key takeaways from this full day interactive session.

## Who should attend?

Members of Council, CAOs, Clerks and Deputies, recording secretaries of committees and local boards.



Amberley Gavel Ltd.



I want to put an item on the council agenda. How do I do that? | Can I be thrown out of a meeting? | Why do we have a Procedure By-law?

## Mark Your Calendar

- December 10, 2019** Ramada Pinewoods Park North Bay
- December 11, 2019** Clarion Hotel Pembroke
- March 4, 2020** Best Western Otonabee, Peterborough
- March 5, 2020** Best Western Lamplighter, London
- Start Time:** 8:30 Coffee; 9:00 Start
- Cost:** \$325 + HST - HST # 83915 8953  
Lunch & snacks are included

## How to Register

Register by email – [brenda@agavel.com](mailto:brenda@agavel.com)

Registration is payable 10 days prior to the workshop. A full refund is available with cancellation before the due date. No refunds after the due date but a full credit will be given for future workshops.

Forward a cheque payable to: "Amberley Gavel Ltd"  
35 Ambleside Dr., London,  
ON N6G 4M3

For more information about an inhouse programme tailored and locally delivered call 519-434-8079

How do I amend a motion? | What is a Notice of Motion? | Our mayor is "ex officio"

MEETINGS THAT MEANT?	
DATE OF COUNCIL MTG.	Nov. 5/19
AGENDA	13.4

**Maureen Lang**

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**Subject:** FW:- LCBO Convenience Outlets Program

**From:** Convenience Outlets <[ConvenienceOutlets@lcbo.com](mailto:ConvenienceOutlets@lcbo.com)>  
**Date:** October 31, 2019 at 12:39:44 PM EDT  
**Subject:** [REDACTED] - LCBO Convenience Outlets Program

To Whom It May Concern,

I am writing to update you on the expansion of the LCBO Convenience Outlets program announced by the Ontario government in June.

Since the announcement, the LCBO has authorized businesses in 87 underserved communities across the province to sell beer, wine and spirits on its behalf. In addition to the ongoing openings, the LCBO is launching a new Request For Proposal (RFP) to invite applications from retailers who are interested in becoming a LCBO Convenience Outlet. The RFP for candidates opened on **October 30<sup>th</sup> 2019**.

The full RFP documents are available on our website <http://www.doingbusinesswithlcbo.com>. There is no fee to apply, and LCBO will accept applications until 2pm on **Wednesday November 20<sup>th</sup> 2019**.

The LCBO Convenience Outlets team would greatly appreciate your assistance in ensuring that local businesses that stand to benefit from this program are aware of the opportunity.

Your support in informing these stakeholders is invaluable, and is crucial to ensuring the program benefits as many Ontario consumers as possible. The LCBO appreciates any support you can provide between now and **November 20<sup>th</sup> 2019**.

If you have any questions about the program, please contact the LCBO Convenience Outlets team at [convenienceoutlets@lcbo.com](mailto:convenienceoutlets@lcbo.com) with your contact information for a return call/email.

Regards,  
LCBO Convenience Outlet Team

DATE OF COUNCIL MTC.	Nov. 5/19
AGENDA ITEM #	13-5-

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8728 6548	10/17/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6	10/17/19	\$257.40	\$257.40	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$123,255.58)
<b>\$330.69</b>									
8781 8741263 8854445 8741263 8854445	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/16/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$34,555.22)
	10/16/19	A/R LIBRARY GREEN SHIELD1940.20	10/16/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$34,555.22)
	10/16/19	OFFICE GREEN SHIELD	10/16/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$17,973.79)
	10/16/19	OFFICE GREEN SHIELD	10/16/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$17,973.79)
<b>\$3,851.54</b>									
8927 31505 31513	10/16/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	10/16/19	\$90.03	\$90.03	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$81,588.61)
	10/16/19	CEMENT FOR FLAG POLE	10/16/19	\$32.30	\$32.30	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$81,588.61)
<b>\$138.09</b>									
9079 QUILT SHOW	10/16/19	PETTY CASH,,,,, QUILT SHOW	10/16/19	\$100.00	\$100.00	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$8,777.92)
9176 1015052	10/17/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	10/17/19	\$197.92	\$197.92	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$123,255.58)
<b>\$282.68</b>									
9378 46464	10/17/19	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1	10/17/19	\$158.75	\$158.75	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,635.70)
<b>\$176.28</b>									
9653 17927	10/17/19	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	10/17/19	\$388.04	\$388.04	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$123,255.58)
<b>\$597.96</b>									
10059 1152657	10/17/19	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1	10/17/19	\$378.55	\$378.55	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$20,638.84)
<b>\$420.36</b>									
10388 20	10/17/19	DEMAND FILM INC., 805-260 MERTON STREET, TORONTO, ON, M4S 3G2	10/17/19	\$254.40	\$254.40	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$8,777.92)
<b>\$282.50</b>									
<b>\$78,190.67</b>									
<b>FIRE DEPARTMENT</b>									
8781 8741263 8854445	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	10/16/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$3,146.88)
	10/16/19	FIRE GREEN SHIELD	10/16/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$3,146.88)
<b>\$706.20</b>									
8880 74434	10/17/19	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	10/17/19	\$20.35	\$20.35	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$44,842.14)
<b>\$20.35</b>									

DATE OF COUNCIL MTE.	Nov. 5/19
AGENDA ITEM #	15

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9216 156948	10/17/19	M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K9C 1M0 SCBA AIR PACKS MAINTENANCE	10/17/19	\$1,956.78	\$1,956.78	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$44,842.14)
9653 17924	10/17/19	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0 REPLACE METER FLANGES	10/17/19	\$392.74	\$392.74	10-15-62064	FIRE HYDRANTS/MAINT	\$0.00	(\$13,409.56)
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8781	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/16/19	\$2,394.18	\$2,394.18	10-20-63050	PUBLIC WORKS-	\$0.00	(\$92,646.99)
8741263	10/16/19	PW GREEN SHIELD	10/16/19	\$1,058.56	\$1,058.56	10-20-63050	PUBLIC WORKS-	\$0.00	(\$92,646.99)
8854445	10/16/19	PW GREEN SHIELD	10/16/19	\$1,058.56	\$1,058.56	10-20-63050	PUBLIC WORKS-	\$0.00	(\$92,646.99)
8799 16810	10/16/19	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0 CAT 420 REPAIRS	10/16/19	\$1,069.64	\$1,069.64	10-20-63626	BACKHOE CAT420	\$0.00	(\$10,561.97)
8912 25014 25088	10/16/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0 MILK AND CREAM coffee	10/16/19	\$10.47	\$10.47	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,187.35)
8927 31667	10/16/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0 DRAIN PIPE COUPLING	10/16/19	\$20.30	\$20.30	10-20-63320	HARDTOP	\$0.00	(\$12,805.88)
9037 3904	10/16/19	WHITMELL SAND & GRAVEL, P.O. BOX 588, BURKS FALLS, ON, P0A 1C0 GRAVEL	10/16/19	\$157,428.83	\$157,428.83	10-20-63370	LOOSETOP	\$0.00	(\$115,039.82)
9192 92134172	10/16/19	PRAXAIR DISTRIBUTION, PO BOX 400 STATION D, SCARBOROUGH, ON, M1R 5M1 CYLINDER RENTAL	10/16/19	\$49.70	\$49.70	10-20-63040	TRAINING &	\$0.00	(\$6,302.95)
9669 56533	10/16/19	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5 DIESEL EXHAUST FLUID	10/16/19	\$231.16	\$231.16	10-20-63050	PUBLIC WORKS-	\$0.00	(\$92,646.99)
9758 845520062011066	10/17/19	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9 PUBLIC WORKS-MATERIAL & SUPPLIES	10/17/19	\$68.93	\$68.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$45,984.12)
10233 1188	10/17/19	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0 REPAIR HYDRO POLE	10/17/19	\$3,745.79	\$3,745.79	10-20-63420	WINTER CONTROL-	\$0.00	(\$80,248.90)
10240 5 0 cab	10/17/19	LARRY DAW, POWASSAN, ON, P0H 1Z0 CAB	10/17/19	\$55.84	\$55.84	10-20-63060	PUBLIC WORKS-	\$0.00	(\$45,984.12)
10280 189397	10/16/19	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1 GRADER WEDGES	10/16/19	\$170.39	\$170.39	10-20-63660	99 GRADER-	\$0.00	(\$27,335.60)

10/17/2019 2:36pm

### Municipality of Powassan A/P Preliminary Cheque Run

#### (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10335 cert # 4	10/16/19	BRUMAN CONSTRUCTION INC., 1141 CARMICHAEL DRIVE, NORTH BAY, ON, P1B 8G2 10/16/19 MAIN STREET RESURFACE	10/16/19	\$467,140.61	\$467,140.61	10-20-63860	CAPITAL-	\$0.00	(\$456,016.62)
10387 20190068541	10/17/19	ISED, POSTAL STATION D, BOX 2330, OTTAWA, ON, K1P 6K1 10/17/19 RENEW RADIO LICENCES	10/17/19	\$42.86	\$42.86	10-20-63060	PUBLIC WORKS-	\$0.00	(\$45,984.12)

#### Total PUBLIC WORKS

\$633,515.23

#### ENVIRONMENT

8728 6537	10/16/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6 10/16/19 GARBAGE BAGS	10/16/19	\$314.94	\$314.94	10-25-64810	GARBAGE COLLECTION-	\$0.00	(\$1,391.14)
8751 4266	10/16/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 10/16/19 GARBAGE COMPACTION	10/16/19	\$1,221.12	\$1,221.12	10-25-64910	LANDFILL SITE-	\$0.00	(\$32,905.93)
8781 8741263 8854445	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 10/16/19 GREEN SHIELD DRUG PLAN 10/16/19 GREEN SHIELD DRUG PLAN	10/16/19	\$598.86	\$598.86	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$4,932.26)
				\$598.86	\$598.86	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$4,932.26)

#### Total ENVIRONMENT

\$2,733.78

#### SEWER

9550 14041	10/16/19	SEWER TECHNOLOGIES INC, 124 NORTH PORT ROAD, PORT PERRY, ON, L9L 1B2 10/16/19 SEWER LINE FLUSH , CLEAN OUT	10/16/19	\$17,652.82	\$17,652.82	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$8,752.50)
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#### Total SEWER

\$17,652.82

#### BUILDING DEPARTMENT

8781 8741263 8854445	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 10/16/19 BUILDING INSPECTOR GREEN SHIELD 10/16/19 BUILDING INSPECTOR GREEN SHIELD	10/16/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$4,346.57)
				\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$4,346.57)
9684 OCT 2 2019	10/17/19	MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, P0H 1W0 10/17/19 OBOA TRAINING	10/17/19	\$112.57	\$112.57	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,710.17)

#### Total BUILDING DEPARTMENT

\$713.75

#### PROTECTION TO PERSONS & PROPERTY

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/16/19	PROPERTY STANDARD GREEN SHIELD	10/16/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$1,898.11)
8741263	10/16/19 PROPERTY STANDARD GREEN SHIELD	10/16/19	PROPERTY STANDARD GREEN SHIELD	10/16/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$1,898.11)
8854445	10/16/19 PROPERTY STANDARD GREEN SHIELD				\$598.48	\$598.48				
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>										
<b>RECREATION</b>										
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	10/17/19	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	10/17/19	\$20.35	\$20.35	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$5,003.01)
74434	10/17/19 WATER TESTING				\$20.35	\$20.35				
<b>Total RECREATION</b>										
<b>HEALTH SERVICES</b>										
8736	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND, ON, P2A 1J2	10/17/19	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND, ON, P2A 1J2	10/17/19	\$35,817.03	\$35,817.03	10-60-66100	DISTRICT OF SOCIAL	\$0.00	(\$107,451.08)
1211 19	10/17/19 SOCIAL SERVICES				\$35,817.03	\$35,817.03				
<b>Total HEALTH SERVICES</b>										
<b>HISTORICAL &amp; CULTURE</b>										
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	10/17/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	10/17/19	\$160.27	\$160.27	10-65-67680	POWASSAN LEGION	\$0.00	(\$27,959.36)
1015139	10/17/19 PEST CONTROL				\$160.27	\$160.27				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	10/17/19	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	10/17/19	\$428.91	\$428.91	10-65-67680	POWASSAN LEGION	\$0.00	(\$27,959.36)
11334	10/17/19 ANNUAL FIRE INSPECTIONS				\$428.91	\$428.91				
<b>Total HISTORICAL &amp; CULTURE</b>										
<b>PLANNING &amp; DEVELOPMENT</b>										
9769	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	10/16/19	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	10/16/19	\$183.17	\$183.17	10-70-68005	PLANNING	\$0.00	(\$15,845.06)
4042	10/16/19 GENERAL MATTERS	10/16/19	10/16/19 GENERAL MATTERS	10/16/19	\$101.76	\$101.76	10-70-68005	PLANNING	\$0.00	(\$15,845.06)
4043	10/16/19 ZBA	10/16/19	10/16/19 ZBA	10/16/19	\$61.06	\$61.06	10-70-68005	PLANNING	\$0.00	(\$15,845.06)
4044	10/16/19 HK ZBA	10/16/19	10/16/19 HK ZBA	10/16/19	\$40.70	\$40.70	10-70-68005	PLANNING	\$0.00	(\$15,845.06)
4045	10/16/19 LADY ISABELLE INFORMATION	10/16/19	10/16/19 LADY ISABELLE INFORMATION	10/16/19	\$386.69	\$386.69				
<b>Total PLANNING &amp; DEVELOPMENT</b>										
<b>TROUT CREEK COMMUNITY CENTRE</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/16/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$3,222.73)
8741263	10/16/19 TCCC GREEN SHIELD	10/16/19	10/16/19 TCCC GREEN SHIELD	10/16/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$3,222.73)
8854445	10/16/19 TCCC GREEN SHIELD				\$599.78	\$599.78				



**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8807 2653	10/17/19	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3 10/17/19 NEW KEYS CUT	10/17/19	\$32.81	\$32.81	10-75-61820	MAINTENANCE	\$0.00	(\$11,997.07)
8880 74434	10/17/19	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3 10/17/19 WATER TESTING	10/17/19	\$20.00	\$32.81 \$20.00	10-75-61820	MAINTENANCE	\$0.00	(\$11,997.07)
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
<b><u>SPORTSPLEX</u></b>									
8728 6540	10/17/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6 10/17/19 HAND SOAP	10/17/19	\$91.17	\$91.17	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$9,098.58)
8781 8741263 8854445	10/16/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 10/16/19 SP GREEN SHIELD 10/16/19 SP GREEN SHIELD	10/16/19	\$425.09	\$425.09 \$425.09	10-80-61510 10-80-61510	BENEFITS BENEFITS	\$0.00 \$0.00	(\$4,731.21) (\$4,731.21)
8862 857046	10/16/19	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4 10/16/19 PROPANE REFILL	10/16/19	\$51.67	\$850.18 \$51.67	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$5,774.36)
9176 1014419	10/17/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 10/17/19 PEST CONTROL, AIR REMEDY	10/17/19	\$347.50	\$347.50	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$34,004.49)
9553 17968 17947 17969 17972	10/17/19	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0 10/17/19 HEATER REPAIRS 10/17/19 SERVICE TAPS 10/17/19 SERVICE VENMAR 10/17/19 SERVICE CALL AND BELT	10/17/19	\$554.90 \$99.94 \$182.86 \$140.94	\$554.90 \$99.94 \$182.86 \$140.94 \$978.64	10-80-61940 10-80-61950 10-80-61950 10-80-61950	EQUIPMENT-REPAIRS & BUILDING REPAIRS & BUILDING REPAIRS & BUILDING REPAIRS &	\$0.00 \$0.00 \$0.00 \$0.00	(\$21,387.64) (\$34,004.49) (\$34,004.49) (\$34,004.49)
<b>Total SPORTSPLEX</b>									
								<b>Total Bills To Pay:</b>	<b>\$776,265.80</b>

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/22/19	A/R LIBRARY GREEN SHIELD 1940.20	10/22/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$36,672.47)
8941562	10/22/19 A/R LIBRARY GREEN SHIELD 1940.20	10/22/19	OFFICE GREEN SHIELD	10/22/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$21,226.05)
					\$1,925.77	\$1,925.77				
8831	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	10/23/19	LOCKER REPLACEMENT	10/23/19	\$520.00	\$520.00	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$10,601.14)
168567					\$520.00	\$520.00				
8848	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9	10/08/19	Payroll from 9/21/2019 to 10/4/2019	10/08/19	\$1,132.54	\$1,132.54	10-10-33320	A/P EHT	\$0.00	\$812.62
PR989	10/22/19 Payroll from 10/5/2019 to 10/18/2019	10/22/19		10/22/19	\$1,159.68	\$1,159.68	10-10-33320	A/P EHT	\$0.00	\$812.62
PR991					\$2,292.22	\$2,292.22				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	10/23/19	MAT RENTALS	10/23/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$124,098.94)
108573					\$59.99	\$59.99				
8903	OMERS, P.O. BOX 19575 SUITE 1701, SUITE 1701, TORONTO, ON, M7Y 3M1	10/08/19	Payroll from 9/21/2019 to 10/4/2019	10/08/19	\$8,674.46	\$8,674.46	10-10-33310	A/P OMERS	\$0.00	(\$15,740.96)
PR989	10/22/19 Payroll from 10/5/2019 to 10/18/2019	10/22/19		10/22/19	\$8,606.74	\$8,606.74	10-10-33310	A/P OMERS	\$0.00	(\$15,740.96)
PR991					\$17,281.20	\$17,281.20				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	10/23/19	JUICE BOXES	10/23/19	\$10.00	\$10.00	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,828.03)
24618					\$17.60	\$17.60	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,132.32)
24581					\$10.67	\$10.67	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,132.32)
24618					\$2.02	\$2.02	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,132.32)
24626					\$51.42	\$51.42				
8941	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY, ON, P1B 2W6	10/23/19	CLARK SIGNAGE	10/23/19	\$690.95	\$690.95	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$124,098.94)
17451					\$767.27	\$767.27				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	11/01/19	LIB - OCT VISA	11/01/19	\$1,517.97	\$1,517.97	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$36,672.47)
OCT19LIB	10/18/19 AMCTO - CEMETERY WORKSHOP KB	11/01/19		11/01/19	\$320.54	\$320.54	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$7,154.89)
OCT19KB2	10/18/19 ROMA - PMCISAAC	11/01/19		11/01/19	\$574.94	\$574.94	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$7,154.89)
OCT19LM	10/18/19 SLYS NEIGHBOURHOOD - PM AND J. ECKENSVILLER	11/01/19		11/01/19	\$35.75	\$35.75	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$7,154.89)
OCT19PM					\$33.58	\$33.58	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,828.03)
OCT19KH	10/18/19 KRAUS FARMS - FLOWERS FOR ENTRANCE	11/01/19		11/01/19	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	\$6,845.54
OCT19BC2	10/18/19 VISA ANNUAL FEE - BC	11/01/19		11/01/19	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	\$6,845.54
OCT19KB3	10/18/19 VISA ANNUAL FEE KB	11/01/19		11/01/19	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	\$6,845.54
OCT19MH3	10/18/19 VISA ANNUAL FEE - MH.	11/01/19		11/01/19	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	\$6,845.54
					\$3,334.36	\$3,334.36				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	10/22/19	GAS @ 250-1742	10/22/19	\$151.00	\$151.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$124,098.94)
6989579					\$157.67	\$157.67				
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	10/08/19	Payroll from 9/21/2019 to 10/4/2019	10/08/19	\$1,797.86	\$1,797.86	10-10-33330	A/P WSIB	\$0.00	(\$1,287.48)
PR989	10/22/19 Payroll from 10/5/2019 to 10/18/2019	10/22/19		10/22/19	\$1,841.72	\$1,841.72	10-10-33330	A/P WSIB	\$0.00	(\$1,287.48)
PR991					\$3,639.58	\$3,639.58				
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, ...	10/22/19	Payroll from 10/5/2019 to 10/18/2019	10/22/19	\$6,640.27	\$6,640.27	10-10-33200	A/P FIT	\$0.00	(\$9,970.73)
PR991										



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Total FIRE DEPARTMENT**

\$4,993.07

**PUBLIC WORKS**

8687	10/23/19	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4	10/23/19	\$84.75		10-20-63560	2013 FREIGHTLINER	\$0.00	(\$19,372.06)
244932		COOLANT							
8778	10/23/19	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0	10/23/19	\$102.29		10-20-63110	SIDEWALKS-	\$0.00	(\$4,412.59)
2080343		FOAM							
8781	10/22/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/22/19	\$1,531.30		10-20-63050	PUBLIC WORKS-	\$0.00	(\$96,330.89)
8941562		PW GREEN SHIELD							
8806	10/23/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	10/23/19	\$297.64		10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$8,296.78)
531730		FUEL FOR 2014 FREIGHTLINER				10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$10,671.50)
531730	10/23/19	FUEL FOR 2011 FREIGHTLINER	10/23/19	\$297.64		10-20-63540	2014 GMC -	\$0.00	(\$5,742.59)
531732	10/23/19	2014 CHEV FUEL	10/23/19	\$189.05		10-20-63560	2013 FREIGHTLINER	\$0.00	(\$19,372.06)
531730	10/23/19	FUEL FOR 2013 FREIGHTLINER	10/23/19	\$297.64		10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$3,820.59)
531732	10/23/19	F-150 FUEL	10/23/19	\$189.05		10-20-63600	2015 GMC-	\$0.00	(\$4,565.21)
531732	10/23/19	CHEV TRUCK FUEL	10/23/19	\$189.05		10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$2,473.09)
531732	10/23/19	LAWN EQUIPMENT-MAT/SUPPLIES	10/23/19	\$63.01					
8897	10/23/19	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	10/23/19	\$225.01		10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,202.75)
265233		PW UNIFORM RENTALS							
8912	10/23/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	10/23/19	\$81.10		10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,225.79)
25225		OFFICE SUPPLIES							
8954	10/22/19	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	10/23/19	\$67.04		10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,202.75)
31203993141095		WATER HEATER RENTAL							
8975	10/18/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	11/01/19	\$51.00		10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,202.75)
OCT-19ML2		CVOR - PW VEHICLES							
9023	10/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	10/22/19	\$24.86		10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,807.89)
6989579 2679147		PW SHOPS NATURAL GAS - 2330				10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,807.89)
6989579 2679147	10/22/19	PW SHOPS NATURAL GAS - 1890	10/22/19	\$49.95					
9059	10/23/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	10/23/19	\$90.15		10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,202.75)
7057243532 1019		PW GARAGE PHONE							
9972	10/23/19	REAL TERM ENERGY CORP., 2160 DE LA MONTANGNE, SUITE 600, MONTREAL, QC, H3G2T3	10/23/19	\$36,393.15		10-20-63000	STREET LIGHTING-	\$0.00	\$0.00
year 5		STREET LIGHT REBATE PROGRAM							
				\$36,393.15					

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10280 190176	10/23/19	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1 10/23/19 WEDGE BOLTS	10/23/19	\$117.11	\$117.11	10-20-63660	99 GRADER-	\$0.00	(\$27,505.99)
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
8781 8941562	10/22/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 10/22/19 GREEN SHIELD DRUG PLAN	10/22/19	\$598.86	\$598.86	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$6,129.98)
8806 531730	10/23/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1 10/23/19 FUEL FOR GARBAGE TRUCK	10/23/19	\$297.64	\$598.86	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$21,251.48)
9363 13211	10/23/19	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5 10/23/19 LANDFILL SITE-MAINTENANCE RE C OF A	10/23/19	\$3,803.85	\$297.64	10-25-64965	LANDFILL SITE-	\$0.00	(\$51,485.82)
<b>Total ENVIRONMENT</b>									
<b>WATER</b>									
9023 6989579 2679147	10/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 10/22/19 34 MCRAE DR NATURAL GAS - 7940	10/22/19	\$25.22	\$25.22	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$12,502.65)
9059 7057243319 1019	10/23/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 10/23/19 WATER PUMP HOUSE PHONE	10/23/19	\$44.39	\$25.22	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$30,728.44)
<b>Total WATER SEWER</b>									
9023 6989579 2679147	10/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 10/22/19 SEWER PUMPHOUSE NATURAL GAS - 9269	10/22/19	\$29.16	\$29.16	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$6,922.18)
<b>Total SEWER</b>									
<b>BUILDING DEPARTMENT</b>									
8781 8941562	10/22/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 10/22/19 BUILDING INSPECTOR GREEN SHIELD	10/22/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$4,947.75)
8975 OCT19MM2	10/18/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7 10/18/19 BLUE MOUNTAIN RESORT - MM - CBO COURSE11/01/19	10/18/19	\$379.88	\$300.59	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$3,329.25)
OCT19MM3	10/18/19	BLUE MOUNTAIN RESORT - MM CBO COURSE11/01/19	10/18/19	\$126.63	\$379.88	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$3,329.25)
OCT19MM	11/01/19	GARLANDS - FUEL FOR MUN VEHICLE	11/01/19	\$66.00	\$126.63	10-45-62715	CBO/BYLAW/PROP STD	\$0.00	(\$2,762.56)
OCT19MM4	11/01/19	MOBILE 131 - FUEL FOR MUN VEHICLE	11/01/19	\$51.13	\$66.00	10-45-62715	CBO/BYLAW/PROP STD	\$0.00	(\$2,762.56)
<b>Total BUILDING DEPARTMENT</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number      Date      Description      Due Date      Invoice Amt      Approved Amt      Account Number      Account Description      Budgeted \$      YTD Balance

**Total BUILDING DEPARTMENT**

\$924.23

**PROTECTION TO PERSONS & PROPERTY**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/22/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$2,496.99)
8941562	10/22/19 PROPERTY STANDARD GREEN SHIELD			\$299.24				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	11/01/19	\$161.96	\$161.96	10-50-62585	PROPERTY STANDARDS	\$0.00	(\$1,409.04)
OCT19BM2	10/18/19 FRONTLINE OUTFITTERS - BM UNIFORM SHIRTS			\$161.96				

**Total PROTECTION TO PERSONS & PROPERTY**

**RECREATION**

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/23/19	\$193.45	\$193.45	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$18,676.18)
200097470823	10/19/23/19 PARKS-MAT/SUPPLIES HYDRO			\$193.45				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	10/22/19	\$24.86	\$24.86	10-55-67110	POOL-MATERIAL &	\$0.00	(\$22,965.08)
6989579 2679147	10/22/19 POOL NATURAL GAS - 1355			\$24.86				
6989579 2679147	10/22/19 SHCC NATURAL GAS - 1465	10/22/19	\$56.81	\$56.81	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$5,023.36)
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	10/23/19	\$37.32	\$37.32	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$5,023.36)
7057245689	10/19/23/19 SHCC MONTHLY PHONE BILL			\$37.32				

**Total RECREATION**

**HEALTH SERVICES**

9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	10/22/19	\$0.00	\$0.00	10-60-65310	MEDICAL CENTRE-	\$0.00	\$0.00
6989579 2679147	10/22/19 MEDICAL CENTRE NATURAL GAS - 1396			\$0.00				

**Total HEALTH SERVICES**

**HISTORICAL & CULTURE**

8954	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	10/23/19	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$28,548.54)
109550013140739	10/23/19 POWASSAN LEGION EXPENSE			\$151.55				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	10/22/19	\$135.10	\$135.10	10-65-67680	POWASSAN LEGION	\$0.00	(\$28,548.54)
6989579 2679147	10/22/19 LEGION NATURAL GAS-1423			\$135.10				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	10/23/19	\$133.94	\$133.94	10-65-67680	POWASSAN LEGION	\$0.00	(\$28,548.54)
7057242235	10/19/23/19 POWASSAN LEGION PHONE			\$133.94				

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9820	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	10/22/19	10/22/19	\$100.29	\$100.29	10-65-67680	POWASSAN LEGION	\$0.00	(\$28,548.54)
508216077	1019	10/22/19	10/22/19	\$100.29	\$100.29				

**Total HISTORICAL & CULTURE**

**PLANNING & DEVELOPMENT**

8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	10/18/19	11/01/19	\$57.98	\$57.98	10-70-68010	PLANNING &	\$0.00	(\$14,658.95)
OCT19KB4	10/18/19	PHOTO METRO - HZBA SCHEDULES		\$57.98	\$57.98				
				\$57.98	\$57.98				

**Total PLANNING & DEVELOPMENT**

**TROUT CREEK COMMUNITY CENTRE**

8728	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	10/23/19		\$160.99	\$160.99	10-75-61800	SUPPLIES	\$0.00	(\$3,121.78)
6550	10/23/19	HAND TOWELS		\$160.99	\$160.99				
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/22/19		\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$3,822.51)
8941562	10/22/19	TCCC GREEN SHIELD		\$299.89	\$299.89				

**8862 MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4**

16605	10/22/19	PROPANE		\$129.19	\$129.19	10-75-61800	SUPPLIES	\$0.00	(\$3,121.78)
837716	10/23/19	PROPANE		\$2.00	\$2.00	10-75-61800	SUPPLIES	\$0.00	(\$3,121.78)

**8954 RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8**

30937953140195	10/23/19	NATURAL GAS		\$197.46	\$197.46	10-75-61620	NATURAL GAS	\$0.00	(\$4,264.45)
				\$197.46	\$197.46				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	11/01/19		\$168.48	\$168.48	10-75-61865	TCCC BAR EXPENSES	\$0.00	(\$8,970.45)
OCT19ML3	10/18/19	LCBO - TC BAR		\$168.48	\$168.48				

**9023 UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2**

6989579	2679147	10/22/19	10/22/19	\$96.11	\$96.11	10-75-61620	NATURAL GAS	\$0.00	(\$4,264.45)
				\$96.11	\$96.11				
				\$1,054.12	\$1,054.12				

**Total TROUT CREEK COMMUNITY CENTRE**

**SPORTSPLEX**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	10/22/19		\$425.09	\$425.09	10-80-61510	BENEFITS	\$0.00	(\$5,581.39)
8941562	10/22/19	SP GREEN SHIELD		\$425.09	\$425.09				
8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	10/23/19		\$51.67	\$51.67	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$5,826.03)
857901	10/23/19	PROPANE REFILL		\$51.67	\$51.67				

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7		11/01/19						
OCT19MH4	10/18/19 HP INSTANT INK - TONGER		10/18/19	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$0.00	(\$3,966.63)
OCT19KB	10/18/19 SANDPIPER - BOILER		11/01/19	\$155.19	\$155.19	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$2,049.41)
OCT19KB5	10/18/19 SANDPIPER - BOILER RENTAL		11/01/19	\$155.20	\$155.20	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$2,049.41)
OCT19KE2	10/21/19 SPORTSPLEX BAR - TRIVIA AND VOODOOS		10/30/19	\$452.60	\$452.60	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
OCT19KE3	10/21/19 SPORTSPLEX BAR - BEERFEST		10/01/19	\$399.01	\$399.01	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
OCT19MH	10/18/19 NEW ONT BREWING - BAR		11/01/19	\$117.61	\$117.61	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
OCT19MH2	10/18/19 MUSKOKA BREWERY - BAR		11/01/19	\$366.08	\$366.08	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
OCT19MH5	10/18/19 MUSKOKA BREWERY - BAR		11/01/19	\$244.06	\$244.06	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
OCT29KM	10/21/19 SPORTSPLEX BAR - VOODOOS		10/21/19	\$351.20	\$351.20	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$15,559.46)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2			\$2,246.94	\$2,246.94				
6989579	2679147 10/22/19 SPORTSPLEX NATURAL GAS (A) - 1336		10/22/19	\$437.62	\$437.62	10-80-61620	NATURAL GAS	\$0.00	(\$12,453.81)
6989579	2679147 10/22/19 SPORTSPLEX NATURAL GAS (B) - 1337		10/22/19	\$570.87	\$570.87	10-80-61620	NATURAL GAS	\$0.00	(\$12,453.81)
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2			\$1,008.49	\$1,008.49				
003111682	1019 10/23/19 OFFICE EXPENSES		10/23/19	\$250.00	\$250.00	10-80-61555	OFFICE EXPENSES	\$0.00	(\$3,966.63)
<b>Total SPORTSPLEX</b>									
<b>Total Bills To Pay:</b>									<b>\$118,008.21</b>



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
10061	NOV 2019	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	10/24/19	\$111.17	\$111.17	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$36,672.47)
		10/24/19 LIBRARY LIFE/DISABILITY INS	10/24/19	\$102.94	\$102.94	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$36,672.47)
		10/24/19 LIBRARY LIFE/DISABILITY INS	10/24/19	\$782.69	\$782.69	10-10-61510	BENEFITS	\$0.00	(\$21,226.05)
		10/24/19 OFFICE LIFE/DISABILITY INS.	10/24/19	\$725.18	\$725.18	10-10-61510	BENEFITS	\$0.00	(\$21,226.05)
					\$1,721.98				
					\$1,721.98				
<b>Total GENERAL GOVERNMENT</b>									
<b>FIRE DEPARTMENT</b>									
9040	oct 2019	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	10/23/19	\$877.04	\$877.04	10-15-62020	FIRE DEPT.-OPERATIO	\$0.00	(\$49,373.89)
		10/23/19 WSIB FIRE DEPT			\$877.04				
					\$877.04				
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
10061	NOV 2019	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	10/24/19	\$388.99	\$388.99	10-20-63050	PUBLIC WORKS-LABOU	\$0.00	(\$96,330.89)
		10/24/19 PW LIFE/DISABILITY INS.	10/24/19	\$419.83	\$419.83	10-20-63050	PUBLIC WORKS-LABOU	\$0.00	(\$96,330.89)
		10/24/19 PW LIFE/DISABILITY INS.			\$808.82				
					\$808.82				
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
10061	NOV 2019	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	10/24/19	\$121.76	\$121.76	10-25-61510	BENEFITS GARBAGE A	\$0.00	(\$6,129.98)
		10/24/19 landfill and garbage benefits	10/24/19	\$82.36	\$82.36	10-25-61510	BENEFITS GARBAGE A	\$0.00	(\$6,129.98)
		10/24/19 landfill and garbage benefits			\$204.12				
					\$204.12				
<b>Total ENVIRONMENT</b>									
<b>BUILDING DEPARTMENT</b>									



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
9107	THE BEER STORE, , , ,									
	OCT 24 2019	10/24/19	HST 8%	10/24/19	\$22.73	\$22.73	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$6,810.11)
	OCT 24 2019	10/24/19	HST 5%	10/24/19	\$14.20	\$14.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$138,244.94)
						<b>\$36.93</b>				
						<b>\$36.93</b>				
<b>Total GENERAL GOVERNMENT</b>										
<b>SPORTSPLEX</b>										
9107	THE BEER STORE, , , ,									
	OCT 24 2019	10/24/19	BEER FOR VOODOO BAR	10/24/19	\$284.07	\$284.07	10-80-61982	SPORTSPLEX BAR EXP	\$0.00	(\$15,559.46)
						<b>\$284.07</b>				
						<b>\$284.07</b>				
<b>Total SPORTSPLEX</b>										
<b>Total Bills To Pay: \$321.00</b>										

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8912		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	10/30/19	\$44.65	\$44.65	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,838.03)
24627		10/30/19 COFFEE AND SUPPLIES	10/30/19	\$19.64	\$19.64	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
24587		10/30/19 QUILT SHOW LUNCH	10/30/19	\$12.07	\$12.07	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
24630		10/30/19 QUILT SHOW SUPPLIES	10/30/19	\$12.07	\$12.07			\$0.00	(\$9,623.64)
8962		ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$22.88	\$22.88	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	(\$724.57)
2084065513		10/30/19 D PIEKARSKI CELL	10/30/19	\$45.20	\$45.20	10-10-61023	R.HALL- COUNCIL	\$0.00	(\$432.20)
2084065513		10/30/19 R HALL CELL	10/30/19	\$66.79	\$66.79	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$4,731.69)
2084065513		10/30/19 P.MCISAAC - CELL	10/30/19	\$44.21	\$44.21	10-10-61550	TELEPHONE & FAX	\$0.00	(\$2,040.41)
2084065513		10/30/19 MAJUREEN CELL	10/30/19	\$22.88	\$22.88	10-10-61550	TELEPHONE & FAX	\$0.00	(\$2,040.41)
2084065513		10/30/19 R GIESLER CELL	10/30/19	\$116.05	\$116.05	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
2084065513		10/30/19 250 CLARK PROGRAM CELL	10/30/19	\$116.05	\$116.05			\$0.00	(\$9,623.64)
8975		SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	10/28/19	\$470.07	\$470.07	10-10-24500	AVR OTHER	\$0.00	(\$109,492.69)
SEPT19LM1		10/28/19 LM -	11/01/19	\$6.00	\$6.00	10-10-24500	AVR OTHER	\$0.00	(\$109,492.69)
SEPT19LM4		10/28/19 LM	11/01/19	\$5,535.99	\$5,535.99	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,035.59)
SEPT19LM1		10/28/19 GLOBAL INDUSTRIAL CANADA -INFO PENDING	11/01/19	\$45.20	\$45.20	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
AUG19LM10		10/28/19 AUDIO CINE FILMS - INFO PENDING	10/28/19	\$191.78	\$191.78	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
JUL19LM10		10/28/19 OSHELLS - INFO PENDING	11/01/19	\$20.98	\$20.98	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
JUL19LM11		10/28/19 AMAZON - INFO PENDING	11/01/19	\$40.00	\$40.00	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
JUL19LM4		10/28/19 BELLA HILL - INFO PENDING	11/01/19	\$150.00	\$150.00	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
SEP19LM3		10/28/19 OSHELLS - INFO PENDING	11/01/19	\$13.07	\$13.07	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,623.64)
SEP19LM2		10/28/19 CLEMENTS IDA - INFO PENDING	11/01/19	\$13.07	\$13.07			\$0.00	(\$9,623.64)
9768		OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6	10/30/19	\$518.33	\$518.33	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,838.03)
1657477-0		10/30/19 OFFICE SUPPLIES	10/30/19	\$92.19	\$92.19	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$14,838.03)
1657477-1		10/30/19 TONER	10/30/19	\$92.19	\$92.19			\$0.00	(\$14,838.03)
9798		DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1	10/30/19	\$189.98	\$189.98	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$21,386.06)
7334203		10/30/19 POSTAGE/COURIER/COPIER	10/30/19	\$189.98	\$189.98			\$0.00	(\$21,386.06)
10233		LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	10/30/19	\$381.60	\$381.60	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,035.59)
1196		10/30/19 FIX HEAT IN GRACE HOUSE	10/30/19	\$381.60	\$381.60			\$0.00	(\$131,035.59)
<b>Total GENERAL GOVERNMENT</b>									
				\$12,455.88	\$12,455.88				
<b>FIRE DEPARTMENT</b>									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/30/19	\$43.08	\$43.08	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$50,451.24)
2000568393361		1119/10/30/19 FIRE DEPT.-OPERATIONS	10/30/19	\$140.57	\$140.57	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$50,451.24)
200056870626		1019/10/30/19 FIRE DEPT.-OPERATIONS	10/30/19	\$358.27	\$358.27	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$50,451.24)
200233599007		1119/10/30/19 FIRE DEPT.-OPERATIONS	10/30/19	\$358.27	\$358.27			\$0.00	(\$50,451.24)

10/30/2019 11:57am

**Municipality of Powassan  
A/P Preliminary Cheque Run**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$48.36	\$48.36	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$50,451.24)
2084065513	10/30/19	B COX CELL		\$48.36	\$48.36				
8982	10/30/19	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5	10/30/19	\$305.28	\$305.28	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$50,451.24)
10526733	10/30/19	RADIO AIR TIME		\$305.28	\$305.28				
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8792	10/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/30/19	\$126.51	\$126.51	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,882.70)
200031148485	10/30/19	PUBLIC WORKS BLDGS UTILITIES		\$32.46	\$32.46	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,882.70)
200067996361	10/30/19	PUBLIC WORKS BLDGS UTILITIES		\$100.14	\$100.14	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,882.70)
200118558926	10/30/19	PUBLIC WORKS BLDGS UTILITIES		\$259.11	\$259.11				
8912	10/30/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	10/30/19	\$69.69	\$69.69	10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,584.95)
24674	10/30/19	COFFEE, WATER AND CREAM		\$69.69	\$69.69				
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$40.05	\$40.05	10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,584.95)
2084065513	10/30/19	C MUNSHAW CELL		\$74.18	\$74.18	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,306.89)
2084065513	10/30/19	PW CELL 497-6169		\$5.70	\$5.70	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,306.89)
2084065513	10/30/19	PW CELL 497-6164		\$5.65	\$5.65	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,306.89)
2084065513	10/30/19	PUBLIC WORKS CELL		\$22.88	\$22.88	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$2,306.89)
2084065513	10/30/19	PUBLIC WORKS SURFACE TABLET		\$148.46	\$148.46				
9074	10/30/19	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3	10/30/19	\$211.59	\$211.59	10-20-63626	BACKHOE CAT420	\$0.00	(\$11,631.61)
301978/D	10/30/19	STOBE LIGHTS		\$211.59	\$211.59				
9133	10/30/19	SCOTT TOEBES, . . .	10/30/19	\$120.00	\$120.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,584.95)
MT0	10/30/19	NEW TRUCK TAGS		\$120.00	\$120.00				
9168	10/30/19	PETER MECHEFSKE, . . .	10/30/19	\$148.59	\$148.59	10-20-61510	BENEFITS	\$0.00	(\$4,120.81)
MARKS	10/30/19	BOOTS		\$148.59	\$148.59				
9373	10/30/19	KROWN RUST CONTROL NORTH BAY, 514 GORMANVILLE RD, NORTH BAY, ON, P1B 4V5	10/30/19	\$125.32	\$125.32	10-20-63050	PUBLIC WORKS-	\$0.00	(\$88,671.01)
26864	10/30/19	UNDER COATING		\$125.32	\$125.32				
9759	10/30/19	JUNIORS TIRE SERVICE, 1524 CHOLETTE STREET, NORTH BAY, ON, P1B 8G4	10/30/19	\$122.11	\$122.11	10-20-63660	99 GRADER-	\$0.00	(\$27,623.10)
15255	10/30/19	TIRE CHANGE OVER		\$244.22	\$244.22	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$4,519.17)
15255	10/30/19	TIRE CHANGE OVER		\$366.33	\$366.33				
9948	10/30/19	MICHELIN NORTH AMERICA INC., ATTN M81725C, PO BOX 11725 SUCCURSALE CENTRE VILLE, MONTREAL, QC, H3C 6P4	10/30/19	\$5,040.95	\$5,040.95	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$8,594.42)
7347666	10/30/19	TIRES		\$2,520.47	\$2,520.47	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$19,754.45)
7347967	10/30/19	TIRES		\$7,561.42	\$7,561.42				
10233	10/30/19	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	10/30/19	\$391.78	\$391.78	10-20-63060	PUBLIC WORKS-	\$0.00	(\$46,584.95)
1198	10/30/19	REPLACE LIGHT FIXTURES		\$391.78	\$391.78				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
8792	10/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/30/19	\$39.51	\$39.51	10-25-64910	LANDFILL SITE-	\$0.00	(\$34,127.05)
200051438461	10/30/19	LANDFILL SITE-MAT/SUPPLIES HYDRO							
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$5.65	\$5.65	10-25-64910	LANDFILL SITE-	\$0.00	(\$34,127.05)
2084065513	10/30/19	LANDFILL SITE-CELL							
<b>Total ENVIRONMENT</b>									
<b>WATER</b>									
8792	10/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/30/19	\$53.45	\$53.45	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$12,527.87)
200026335054	10/30/19	WATER DISTRIBUTION-MAT/SUPPLIES							
<b>Total WATER</b>									
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>									
8855	10/30/19	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	10/30/19	\$43,331.00	\$43,331.00	10-50-62500	POLICING-OPP	\$0.00	(\$434,518.35)
11161019128093	10/30/19	MONTHLY POLICING							
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$66.16	\$66.16	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$3,533.03)
2084065513	10/30/19	B MOUSSEAU CELL							
9962	10/30/19	EMPLOYEE DENTAL	10/30/19	\$98.00	\$98.00	10-50-62585	PROPERTY STANDARDS	\$0.00	(\$1,409.04)
10080	10/30/19	DR. MICHAEL J. GUY, 175 LAKESHORE DR, NORTH BAY, ON, P1A2B3	10/30/19	\$129.00	\$129.00	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$3,533.03)
DENTAL		DENTAL							
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									
<b>RECREATION</b>									
8792	10/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	10/30/19	\$126.85	\$126.85	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$5,117.49)
200096240842	10/30/19	SHCC-MAT/SUPPLIES HYDRO							
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	\$22.88	\$22.88	10-55-67610	RECREATION-ADMIN-	\$0.00	(\$877.96)
2084065513	10/30/19	REC/GAP CELL							
<b>Total RECREATION</b>									

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10/30/2019 11:57am

**Municipality of Powassan  
A/P Preliminary Cheque Run  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>HEALTH SERVICES</b>									
10286	10/30/19	POWASSAN TOWN SQUARE INC, BOX 57, BOLTON, ON, L7E 5T1 4 TH QUARTER FAMILY HEALTH TEAM	10/03/19	\$13,508.64	\$13,508.64	10-60-65330	MEDICAL CENTRE-	\$0.00	(\$40,292.28)
				\$13,508.64					
				\$13,508.64					
<b>Total HEALTH SERVICES</b>									
<b>HISTORICAL &amp; CULTURE</b>									
8925	10/30/19	POWASSAN & DIST. UNION LIBRARY, BOX 160, POWASSAN, ON, P0H 1Z0	10/30/19	\$46,509.00	\$46,509.00	10-65-67800	LIBRARY LEVY	\$0.00	(\$63,018.00)
2019 LEVY BAL		2019 LEVY BAL		\$46,509.00					
				\$46,509.00					
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>PLANNING &amp; DEVELOPMENT</b>									
8972	10/30/19	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA , ON, L3V 6J3	10/30/19	\$93.41	\$93.41	10-70-68005	PLANNING	\$0.00	(\$15,231.75)
73-104-014 1		10/30/19 PLANNING ACT GENERAL MATTERS		\$93.41					
				\$93.41					
<b>Total PLANNING &amp; DEVELOPMENT</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8728	10/30/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6	10/30/19	\$74.40	\$74.40	10-75-61860	KITCHEN/CATERING	\$0.00	(\$957.42)
6563		10/30/19 CLEANING SUPPLIES		\$74.40					
				\$74.40					
8792	10/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	10/30/19	\$872.90	\$872.90	10-75-61610	HYDRO	\$0.00	(\$15,327.04)
200109358575		1119 10/30/19 HYDRO		\$872.90					
				\$872.90					
8962	10/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	10/30/19	\$40.83	\$40.83	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,513.63)
2084065513		10/30/19 D JARDINE CELL		\$40.83					
				\$40.83					
9176	10/30/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	10/30/19	\$116.01	\$116.01	10-75-61820	MAINTENANCE	\$0.00	(\$12,289.88)
1019419		10/30/19 PEST CONTROL		\$116.01					
				\$116.01					
9905	10/30/19	BARB GRASSER, , , , , OCT 25 2019 10/30/19 HALL CLEANING	10/30/19	\$351.20	\$351.20	10-75-61860	KITCHEN/CATERING	\$0.00	(\$957.42)
				\$351.20					
				\$351.20					
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>SPORTSPLEX</b>										
8728 6562	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	10/30/19	TOWELS AND TOILET TISSUE	10/30/19	\$165.63	\$165.63	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$9,189.75)
8792 200126071473	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, MSW 3L3	10/30/19	HYDRO	10/30/19	\$11,000.62	\$11,000.62	10-80-61610	HYDRO	\$0.00	(\$59,676.94)
8962 2084065513	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	10/30/19	MIKE CELL	10/30/19	\$66.66	\$66.66	10-80-61550	TELEPHONE & FAX	\$0.00	(\$5665.62)
8992 3393137	T.S.S.A., P.O. BOX 4577 STN A, 3300 BLOOR STREET WEST, TORONTO, ON, MSW 4V8	10/30/19	REFRIDGERATION PLANT INSPECTION	10/30/19	\$403.99	\$403.99	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$21,942.54)
<b>Total SPORTSPLEX</b>										
<b>CEMETERIES</b>										
8792 200212441081	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, MSW 3L3	10/30/19	CEMETRY-HYDRO	10/30/19	\$32.46	\$32.46	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$311.39)
<b>Total CEMETERIES</b>										
<b>Total Bills To Pay:</b>										<b>\$139,861.98</b>



Municipality Powassan, Recreation Schedule, RECYCLING SCHEDULE, Holidays in Canada, Powassan Community Events, Nov 2019 (Eastern Time - New York)  
 Powassan Events

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27 12pm - LITTLE KIDS 12pm - PUBLIC SKATING- 12:30pm - BIG KIDS 1:30pm - PUBLIC SKATING-	28 <b>SOUTH HIMSWORTH</b>	29	30	31 Halloween	1 <b>POWASSAN RECYCLING</b>	2
3 Daylight Saving Time ends 12pm - KIDS SHINNY 12pm - PUBLIC SKATING- 12:30pm - BIG KIDS 1:30pm - PUBLIC SKATING-	4 <b>TROUT CREEK RECYCLING</b> 7pm - Fire Department	5 7pm - Council	6 6pm - Beerfest 7pm - RECREATION	7	8	9 Trivia 9am - Winter Farmer's
10 11am - Remembrance Day 12pm - KIDS SHINNY 12pm - PUBLIC SKATING- 12:30pm - BIG KIDS 1:30pm - PUBLIC SKATING-	11 Remembrance Day <b>SOUTH HIMSWORTH</b> 11am - Remembrance Day	12 6pm - MSF- Committee 7pm - TCCCB @ TCCC	13	14 6pm - Family Peer Support	15 <b>POWASSAN RECYCLING</b>	16 8am - Christmas Market
17 12pm - KIDS SHINNY 12pm - PUBLIC SKATING- 12:30pm - BIG KIDS 1:30pm - PUBLIC SKATING-	18 <b>TROUT CREEK RECYCLING</b> 7pm - Fire Department	19 6pm - PUBLIC WORKS 7pm - Council @ 250 Clark	20	21 4:30pm - Planning Board	22	23
24 12pm - KIDS SHINNY 12pm - PUBLIC SKATING- 12:30pm - BIG KIDS 1:30pm - PUBLIC SKATING-	25 <b>SOUTH HIMSWORTH</b>	26 9:30am - Wellness Clinic @	27 5:30pm - Conservation	28	29 <b>POWASSAN RECYCLING</b>	30